

How to Complete the WASFA

Washington Application for State Financial Aid



Overview

The WASFA application can be found at <http://www.readysetgrad.org/wasfa>
The following instructions will aid you in successfully completing the WASFA.

New users completing the WASFA questionnaire for the first time will be asked a series of questions to determine if the WASFA is the appropriate financial aid application. If it is, the WASFA application is provided. If not, a link to the FAFSA is provided.

Returning users wanting to create a new application, or to make corrections to an existing application, please select the **Returning User** button and select the appropriate link that matches the Returning User scenario.

New User or Returning User?

Select **New User** or **Returning User**.

New Users will be asked a series of eligibility questions to ensure the WASFA is the correct application before bringing the User to the login page to create a new account

New User

- Complete a WASFA for the first time
- Eligibility questionnaire

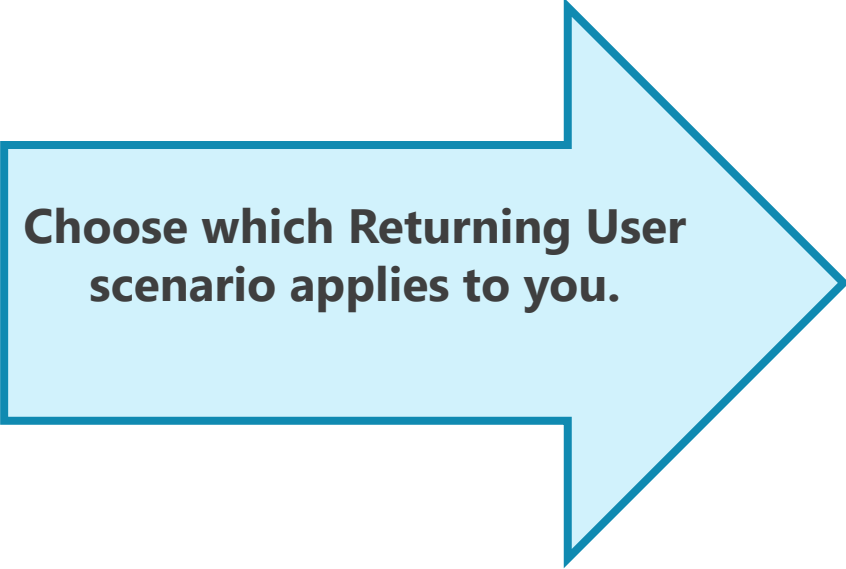
Start A New WASFA

Returning User

- Make a correction/Add a school
- Submit an application for a new year

Returning User

Returning User Screen



Choose which Returning User scenario applies to you.

For changes to a 2016-17 WASFA completed *before* October 1, 2016:

- For corrections, contact the financial aid office at your college to report your changes.
- To add a college, contact WSAC at wasfa@wsac.wa.gov.

For changes to a 2016-17 WASFA completed *after* October 1, 2016:

- Sign-in to your [WASFA account](#) to make corrections.

If you filed a 2016-17 WASFA, and want to *file a new* 2017-18 WASFA:

- Even if you completed a WASFA in previous years, you will need to [create a new user account](#) because we are using a new application this year.

If you filed a 2017-18 WASFA *after* October 1, 2016 and want to make corrections:

- [Sign-in](#) to your account to submit or make corrections.

Contact the Washington Student Achievement Council with questions at wasfa@wsac.wa.gov or 888-535-0747, option 2.

Returning User – Forgot Password or Security Answer

If you have forgotten your password please click on the “**Forgot your password**” link from the sign in page. You will be prompted to enter in your email address your account was registered with, and a security code that is provided for you.

After that you will receive an email with a temporary password directing you back to the site to login. You will need to know the security answer you provided when you created your account to login with the new password.

If you have forgotten your security answer contact WSAC at 888-535-0747, Option 2, or wasfa@wsac.wa.gov.

LOGIN

Email Address:

██████████@gmail.com

Password:

.....

[Forgot your password?](#)

Sign In

Use this form to reset your account password

Email Address

? Please enter the email address you used to create your account. Once you reset your account, your password will be emailed to you.

Security Code

? Please enter the security code that appears in the image below. This helps us prevent unauthorized automation of our services. If you cannot read the numbers, reload the page to generate a new image.

174110

Reset My Password

Cancel

Eligibility Questions for New Users

1

The Washington Application for State Financial Aid or WASFA is a free application for non-citizens to apply for student financial aid in Washington State. Upon successful completion of a WASFA, the college(s) you choose will use the information you provide to determine your eligibility to receive Washington State financial aid, including State Need Grant, the College Bound Scholarship, or State Work Study.

The following questions will ensure the WASFA is the correct application for you.

Start

2

Are you a U.S. Citizen (U.S. National) or eligible non-citizen as defined below?

- U.S. permanent resident with a Permanent Resident Card (formerly known as an Alien Registration Receipt Card or "Green Card").
- Conditional permanent resident (I-551C).
- Other eligible non-citizen with an Arrival-Departure Record (I-94) from the Department of Homeland Security showing any one of the following designations: "Refugee," "Asylum Granted," "Indefinite Parole," "Humanitarian Parole," or "Cuban-Haitian Entrant."
- A citizen of the Republic of Palau (PW), the Republic of the Marshall Islands (MH), or the Federated States of Micronesia (FM).

- ☐ Yes
☐ No

Previous Next

3

Do you currently have a Social Security Number (SSN), Tax ID, Work Authorization, or hold Deferred Action for Child Arrival (DACA) status from the US Citizen and Immigration Services (USCIS)?

- ☐ Yes
☐ No

Previous Next

4

Will you, or your parent/guardian (if a dependent) have lived in the state of Washington for at least one year prior to your enrollment in college?

- ☐ Yes
☐ No

Previous Next

5

Have you completed a Free Application for Federal Student Aid (FAFSA)?

- ☐ Yes
☐ No

Previous Next

6

WASFA Eligible

Based on your responses, you are eligible to file the Washington Application for State Financial Aid (WASFA). Please click the button below to begin your application.

Click here to apply

Note: You will be redirected from ReadySetGrad to our partnered website, Regent to complete your application. For more information, and to make future updates to your application, please visit: www.readysetgrad.org/wasfa.

Create new account – Step 1

To begin, create an account by selecting the **Create Your Account** button on the screen shown to the right.

LOGIN

Email Address:

Password:

[Forgot your password?](#)

Sign In

NEED AN ACCOUNT?

To access the WASFA,
please create an account.

Create Your Account

Create new account – Step 2

Answer another FAFSA Eligibility Question. If eligible for FAFSA, applicant will be redirected to the FAFSA site. If not, applicant will continue to fill out WASFA application.

Washington Application for State Financial Aid (WASFA)

Washington State financial aid applicants should only submit one financial aid application (FAFSA or WASFA) per academic year. If you have already completed a FAFSA or [are eligible to apply for federal financial aid](#) you do not need to complete a WASFA.

Are you eligible to complete an [Application for Federal Student Aid \(FAFSA\)](#) or have you already submitted a FAFSA?

☐ Yes ☐ No

Create new account – Step 3

Register for new WASFA Account

CREATE YOUR ACCOUNT

Please complete the following registration form

★ - Required Field ? - Help and Hints ! - Error Information

Email Address ★

? Please ensure that this is a valid, permanent email address that you check regularly.

Confirm Email Address ★

Create Password ★

? Passwords should contain 8-16 characters, include at least one upper case letter, and one lower case letter, and one number or any of the following symbols ! @ \$ % * () ? . Do not include common words or names, and combine uppercase letters, lowercase letters, numbers, and symbols.

Confirm Password ★

Secret Question ★

Select One ▼

? If you forget your password you can use your secret answer to verify your identity.

Secret Answer ★

Please make sure your email is correct and it's one you check regularly

First Name ★

? If you have a Social Security or DACA Card, your first/last name should match that document. If you don't have a Social Security or DACA Card, your first/last name should match the name you provided to your college(s).

Last Name ★

? If you have a Social Security or DACA Card, your first/last name should match that document. If you don't have a Social Security or DACA Card, your first/last name should match the name you provided to your college(s).

Date of Birth ★

Select ▼ Select ▼ Select ▼

? Please enter a valid date of birth.

Social Security or DACA Number (optional)

? Provide the exact number listed on your Social Security or DACA Card. If you do not have one, leave blank. Use the format 123456789. If you do not have one, leave blank.

Confirm Social Security or DACA Number

WASFA ID

? If you submitted a WASFA in a previous application, enter the WASFA ID starting with 980, if known.

Security Code ★

? Please enter the security code that appears in the image below. This is an automation of our services. If you cannot read the numbers, reload the image.

230105

Please double check the spelling of your name AND your Date of Birth.

What numbers do I use?

What numbers do I use?

- If you have an SSN or DACA number, use that for SSN/DACA. If you don't, leave blank.
- If you previously applied under a 980 WASFA ID and now have a SSN/DACA number, enter both SSN/DACA and WASFA ID.
- If you previously applied and have a 980 WASFA ID, enter that WASFA ID.
- If you have applied previously and can't remember your WASFA ID, contact WSAC at 888-535-0747, Option 2, or wasfa@wsac.wa.gov.
- If you have never applied before and do not have a SSN/DACA number or a WASFA ID, leave all SSN/DACA and WASFA ID fields blank.

REGISTER

CANCEL

WASFA Application Home Page

READY
SET
GRAD

Washington Application for State Financial Aid (WASFA)

STEP 1: Start WASFA

Start the WASFA application process.

STEP 2: Select Schools

Select the schools that you want to receive a copy of your WASFA.

STEP 3: Sign WASFA

Sign your WASFA.

Once you have logged into your account, this will be your WASFA home page.

It has a list of all available WASFA applications and their current status:



Select the action to the right of the WASFA application, in the table below, to process your WASFA for each available academic year. You will be provided a list of schools that will receive your WASFA and must electronically sign the document to complete the process. Dependent students will be instructed to invite a parent to sign their WASFA before the application will be submitted. You may make changes at any time by selecting the action for starting and completing an application.



Start, edit or complete an application.



Invite a parent to sign an application.



Sign an application.



View an application.



Download an application.

Document Name	Status	Actions
2016-2017 WA Application for State Financial Aid (WASFA)	Not Started	
2017-2018 WA Application for State Financial Aid (WASFA)	Not Started	

Starting the WASFA

Select the:










Start, edit or complete an application.




For the application year you want to start.
Example below is the 2017-2018 Academic Year

Document Name	Status	Actions
2016-2017 WA Application for State Financial Aid (WASFA)	Not Started	
2017-2018 WA Application for State Financial Aid (WASFA)	Not Started	

Application in progress

Upon clicking the **"Start, edit, or complete an application"** button from the WASFA homepage, you will begin the application process. Answer the questions and click on the **"Save and Continue"** button to continue moving through the application process

	Student Demographics
	Washington State Information
	Educational Plans
	Dependency Determination
	Student Income & Tax Data
	Parent Information
	School List

-  - Not Started
-  - In Progress
-  - Completed

STUDENT DEMOGRAPHICS

1 2 3 4

Save and Exit

Exit

Save and Continue

Personal Information

* - Required Field ? - Help and Hints ! - Error Information

Provide your first name, middle initial and last name exactly as it appears on your Social Security or DACA Card. If you don't have a Social Security or DACA Card, your first/last name should match the name you provided to your college(s).

First Name *

Middle Initial

Last Name *

Gender (Male or Female)

Select

? Indicate whether you are male or female.

Date of Birth

Date of Birth *

Month: Day: Year:

? Provide the month, day and year you were born.

Save and Exit

Save and Continue >>

Application in progress

As you move through the application process, the **green menu** on the left side will tell you what section you are on, and the numbers in the **top green bar** will tell you how many parts are in that section, and what part you are on. You need to hit **Save and Continue** on every page.

2017-2018 WA Application for State Financial Aid

STUDENT DEMOGRAPHICS

1 2 3 4

Save and Exit Exit Save and Continue

Personal Information

★ - Required Field ? - Help and Hints ! - Error Information

Provide your first name, middle initial and last name exactly as it appears on your Social Security or DACA Card. If you don't have a Social Security or DACA Card, your first/last name should match the name you provided to your college(s).

First Name ★

Middle Initial

Last Name ★

Gender (Male or Female)

Select

? Indicate whether you are male or female.

Date of Birth

Date of Birth ★

Month: Day: Year:

? Provide the month, day and year you were born.

Save and Exit Save and Continue >>

Left Sidebar Menu:

- Student Demographics
- Washington State Information
- Educational Plans
- Dependency Determination
- Student Income & Tax Data
- Parent Information
- School List

Legend:

- Not Started
- In Progress
- Completed

Application in progress

The following instructions will not show a screen shot for every question, however we will highlight a few of the areas asked about most often.

The section and page number within the section we are discussing is circled in **red** in the **left green menu** and **top green bar**.

2017-2018 WA Application for State Financial Aid

STUDENT DEMOGRAPHICS 1 2 3 4

Back Save and Exit Exit Save and Continue

Driver's License Information

* - Required Field ? - Help and Hints ! - Error Information

Student's Driver's License State *

NO LICENSE

? Indicate the state that issued a valid Driver's License to you. Select "No License", if you don't have a valid Driver's License.

Social Security or DACA Number

Social Security or DACA Number

? Provide the exact number listed on your Social Security or DACA Card excluding the dashes. Please use the format 123456789. If you do not have a Social Security or DACA Number, please leave blank.

Back Save and Exit Save and Continue >>

Student Demographics

Washington State Information

Educational Plans

Dependency Determination

Student Income & Tax Data

Parent Information

School List

Not Started

In Progress

Completed

Family Size Information

On **Student's Family Information** answer all questions as they relate to **only the student** and who the student financially supports. "Student's Household Number of Family Members" should only count dependents the student financially supports by themselves. Same for number in college.

Example: If a student is unmarried with no children of their own, and is not financially responsible for anyone else, the student's household number is 1, and the student's number in college is 1. Other family members, such as parents and siblings, will be captured in the Parent's section.

The screenshot displays the 'STUDENT DEMOGRAPHICS' form. On the left is a sidebar with a list of sections: 'Student Demographics' (highlighted with a red circle and a refresh icon), 'Washington State Information', 'Educational Plans', 'Dependency Determination', 'Student Income & Tax Data', 'Parent Information', and 'School List'. Below the sidebar is a legend: a dashed box for 'Not Started', a circle with a refresh icon for 'In Progress', and a checked box for 'Completed'. The main content area has a green header with the title 'STUDENT DEMOGRAPHICS' and a progress indicator '1 2 3 4', where '4' is highlighted with a red circle. Below the header are buttons for 'Back', 'Save and Exit', 'Exit', and 'Save and Continue'. The 'Student's Family Information' section is highlighted in yellow. It includes a legend for required fields (red star), help and hints (green question mark), and error information (red exclamation mark). The 'Student's Marital Status' section has a dropdown menu set to 'Select' and a help icon. The 'Student's Household Number of Family Members' section has a dropdown menu set to '1' and a help icon. The 'Student's Household Number in College' section has a dropdown menu set to '1' and a help icon.

STUDENT DEMOGRAPHICS 1 2 3 4

Back Save and Exit Exit Save and Continue

Student's Family Information

* - Required Field ? - Help and Hints ! - Error Information

Student's Marital Status *

Select

? Provide your marital status as of today.

A married couple is separated if the couple is considered legally separated by a state, or if the couple is legally married but has chosen to live separate lives, including living in separate households, as though they were not married. If you and your spouse are separated but living together, select "Married or Remarried," not "Divorced or Widowed" or "Separated."

Note: When two married persons live as a married couple but are separated by physical distance (or have separate households), they are considered married.

Student's Household Number of Family Members *

1

? Indicate the number of people in your household. Include all of the following if applicable:

- Yourself (and your spouse),
- Your children if you will provide more than half of their support between July 1, 2017 and June 30, 2018, and
- Other people if they now live with you and you provide more than half of their support and you will continue to provide more than half of their support between July 1, 2017 and June 30, 2018.

Student's Household Number in College *

1

? Indicate the number of people in your (and, if applicable, your spouse's) household who will be college students between July 1, 2017 and June 30, 2018. Always count yourself as a college student. You may include others only if they will attend a college, university, institution, or technical school, at least half-time in 2017-2018, for a program that leads to a college degree or certificate.

Residency Information

On **Residency Information** answer all the residency questions carefully and accurately.

In this section you are certifying the answers to: "**Washington Residency Certification – (WA High School Graduate)**" and "**Certification Regarding Permanent Residency Application and Related Responsibilities**". Please read their descriptions carefully.



WASHINGTON STATE INFORMATION

Back Save and Exit Exit

Student Demographics
Washington State Information
Educational Plans
Dependency Determination
Student Income & Tax Data
Parent Information
School List

DACA Status
★ - Required Field ? - Help

Do you have DACA status? ★
☐ Yes ☒ No
? Select Yes if you applied for and were granted Deferred Action for Childhood Arrivals (DACA) status. Otherwise, select No.

Residency Information

Please answer the following questions related to your residency status.

Student's State of Residence
WASHINGTON
? Provide the state where you reside.

Did you become a resident of the state before 01/01/2012?
☒ Yes ☐ No
? Indicate if you became a resident of this state before January 1, 2012.

Washington Residency Certification – (WA High School Graduate) ★
Yes
? To be eligible for Washington in-state tuition rates at public institutions and/or to be considered for Washington State Need Grant funds at a participating school as a non-U.S. Citizen you must certify that you meet the following condition.
I certify that, by the time I begin college, I will have resided in Washington State for three years immediately prior to receiving a high school diploma, completed the full senior year at a Washington high school and will have continuously resided in the State since earning my high school diploma.

Certification Regarding Permanent Residency Application and Related Responsibilities ★
Yes
? In addition to residency requirements, to be eligible for Washington in-state tuition rates and/or to be considered for Washington state financial aid programs as a non-U.S. Citizen you must certify that: I will file an application to become a permanent resident of the United States as soon as I am eligible to apply. I am also willing to engage in activities designed to prepare me for citizenship, including citizenship and civics review courses.
☒ I certify the above statement.

Back Save and Exit Save and Continue >>

Student Income and Tax Data

On **Student Income & Tax Data** answer all questions as they relate to only the student, including additional income and federal benefits. If the family receives food assistance or other assistance, those numbers will be captured in the Parent section of the application.

- ☒ Student Demographics
- ☒ Washington State Information
- ☒ Educational Plans
- ☒ Dependency Determination
- ☒ **Student Income & Tax Data**
- ☐ Parent Information
- ☐ School List

☐ - Not Started
☒ - In Progress
☒ - Completed

STUDENT INCOME & TAX DATA 1 2 3 4

Back Save and Exit Exit Save and Continue

Student's 2015 Income

* - Required Field ? - Help and Hints ! - Error Information

Student's Income Earned from Working (\$) *

? Indicate the total amount you earned from working. Include wages, salaries, tips, etc. listed on W-2 forms, or on the tax returns listed on the IRS Form 1040—Line 7 + 12 + 18 + Box 14 of IRS Schedule K-1 (Form 1065); 1040A—line 7; or 1040EZ—line 1. If any individual earning item is negative, do not include that item in your calculation.

Student's 2015 or 2016 Federal Benefits Information

In 2015 or 2016, did you, your spouse, or anyone in your household receive benefits from any federal benefit programs such as Medicaid or SSI, Supplemental Nutrition Assistance Program, Free or Reduced Price School Lunch, TANF or WIC benefits? *
☐ Yes ☒ No
? Indicate if you received benefits from either of these federal benefit programs - 1) Medicaid or Supplemental Security Income (SSI) benefits; 2) Supplemental Nutrition Assistance Program or related benefits; 3) Free or Reduced Price School Lunch benefits; 4) Temporary Assistance for Needy Families (TANF) or related benefits; 5) Special Supplemental Nutrition Program for Women, Infants and Children (WIC) benefits.

Back Save and Exit Save and Continue >>

Parent Information

For **Parent Information** answer all questions as they relate to the parent/s and all the people they are responsible for supporting.

Example: If a student has 2 siblings also in college, parent/s are married, the parent household number is 5, and the parent number in college is 3.

Student Demographics

Washington State Information

Educational Plans

Dependency Determination

Student Income & Tax Data

Parent Information

School List

- Not Started

- In Progress

- Completed

PARENT INFORMATION

1 2 3 4 5

Back

Save and Exit

Exit

Save and Continue

"Parent" refers to a biological or adoptive parent. Grandparents, foster parents, legal guardians, older siblings, and uncles or aunts are not considered parents unless they have legally adopted you. In case of divorce or separation, give information about the parent you lived with most in the last 12 months. If you did not live with one parent more than the other, give information about the parent who provided you the most financial support during the last 12 months or during the most recent year you received support. If your divorced or widowed parent has remarried, also provide information about your stepparent.

Parents' Family Information

* - Required Field ? - Help and Hints ! - Error Information

Please provide the following information about your parents.

Parents' Marital Status *
Married or Remarried

? As of today, what is the marital status of your legal parents?

Parents' Marital Status Date *
Month: June Year: 1996

? Please select the month and year your parents were married or remarried, separated, or divorced or widowed.

Parents' Household Number of Family Members *
5

? Indicate the number of people in your parents' household. You should include:

- Yourself, even if you don't live with your parents,
- Your parents,
- Your parents' other children (even if they do not live with your parents) if (a) your parents will provide more than half of their support between July 1, 2017 and June 30, 2018, or (b) the children were considered dependent students by the Department of Education standards (they must be able to answer "No" to every question in Dependency Determination section of this process), and
- Other people if they now live with your parents and your parents provide more than half of their support and your parents will continue to provide more than half of their support between July 1, 2017 and June 30, 2018.

Note: Do not include siblings who are in U.S. military service academies.

Parents' Household Number in College *
3

? Indicate the number of people in your legal parents' household who will be college students between July 1, 2017 and June 30, 2018. Always count yourself as a college student. Do not include your parents. You may include others only if they will attend a college, university, institution, or technical school, at least half-time in 2017-2018, for a program that leads to a college degree or certificate.

Parent Information

For **Parent Information** answer all questions as they relate to the parent/s. If the family receives federal benefits like Medicaid, SSI, food assistance, free or reduced price school lunch or any other assistance, those numbers will be captured on this page under the Parents' 2015 or 2016 Federal Benefits Information.

The screenshot shows a web form titled "PARENT INFORMATION" with a green header bar. A sidebar on the left contains a list of sections: Student Demographics, Washington State Information, Educational Plans, Dependency Determination, Student Income & Tax Data, Parent Information (highlighted with an orange background and a red circle), and School List. The main content area is divided into two sections. The top section, "Parents' 2015 Income Tax Return Information", includes a "Required Field" legend and a dropdown menu for "Parents' Income Tax Return Status" set to "Already Completed and Filed". Below this is a question about whether the parents have completed and filed their IRS income tax return. The bottom section, "Parents' 2015 or 2016 Federal Benefits Information", is highlighted with a yellow background. It contains several questions about federal benefits: "Did you, your parents, or anyone in your parents' household receive benefits from any federal benefit programs such as Medicaid or SSI, Supplemental Nutrition Assistance Program, Free or Reduced Price School Lunch, TANF or WIC benefits?", "Parents' Medicaid SSI Benefits", "Parents' Supplemental Nutrition Assistance Program", "Parents' Free or Reduced Price School Lunch", "Parents' TANF Benefits", and "Parents' WIC Benefits". Each question has a "Yes" or "No" radio button. At the bottom of the form, there are three buttons: "Back", "Save and Exit", and "Save and Continue >>".

PARENT INFORMATION 1 2 3 4 5

Back Save and Exit Exit Save and Continue

Parents' 2015 Income Tax Return Information

★ - Required Field ? - Help and Hints ! - Error Information

Parents' Income Tax Return Status *

Already Completed and Filed ▾

? Indicate whether your parents have completed and filed their IRS income tax return, foreign tax return or trust territory tax return.

Parents' Income Tax Filing Status *

Married - Filed Joint Return

? Indicate your parents income tax filing status.

Parents' Type of Income Tax *

1040EZ ▾

? Indicate the type of income tax return.

Parents' 2015 or 2016 Federal Benefits Information

Did you, your parents, or anyone in your parents' household receive benefits from any federal benefit programs such as Medicaid or SSI, Supplemental Nutrition Assistance Program, Free or Reduced Price School Lunch, TANF or WIC benefits? *

☐ Yes ☐ No

? Indicate if you received benefits from either of these federal benefit programs - 1) Medicaid or Supplemental Security Income (SSI) benefits; 2) Supplemental Nutrition Assistance Program or related benefits; 3) Free or Reduced Price School Lunch benefits; 4) Temporary Assistance for Needy Families (TANF) or related benefits; 5) Special Supplemental Nutrition Program for Women, Infants and Children (WIC) benefits.

Parents' Medicaid SSI Benefits *

☐ Yes ☐ No

? Indicate if you, your parents, or anyone in your parents' household may have received Medicaid or Supplemental Security Income (SSI) benefits.

Parents' Supplemental Nutrition Assistance Program *

☐ Yes ☐ No

? Indicate if you, your parents, or anyone in your parents' household may have received Supplemental Nutrition Assistance Program (SNAP) or related benefits. SNAP may have a different name in your state. Call 1-800-4-FED-AID to find out the name of the state's program.

Parents' Free or Reduced Price School Lunch *

☐ Yes ☐ No

? Indicate if you, your parents, or anyone in your parents' household may have received Free or Reduced Price School Lunch benefits.

Parents' TANF Benefits *

☐ Yes ☐ No

? Indicate if you, your parents, or anyone in your parents' household may have received Temporary Assistance for Needy Families (TANF) or related benefits. TANF benefits may have a different name in your parents' state. Call 1-800-4-FED-AID to find out the name of the state's program.

Parents' WIC Benefits *

☐ Yes ☐ No

? Indicate if you, your parents, or anyone in your parents' household may have received Special Supplemental Nutrition Program for Women, Infants and Children (WIC) benefits.

Back Save and Exit Save and Continue >>

Parent Information – No Parent SSN

If your parent/s do not have
a Social Security Number
enter all zeroes.

IMPORTANT:

Parent/s do not have to have a Social Security Number for their child to apply for financial aid.

Parent 1 Information

* - Required Field ? - Help and Hints ! - Error Information

Please provide the following information about your father/mother/stepparent.

Parent 1 SSN *

? Indicate your father's/mother's/stepparent's Social Security Number. If your parent does not have a Social Security Number, please enter all zeros (000000000). No dashes are necessary.

Parent 1 Last Name *

? Indicate your father's/mother's/stepparent's last name.

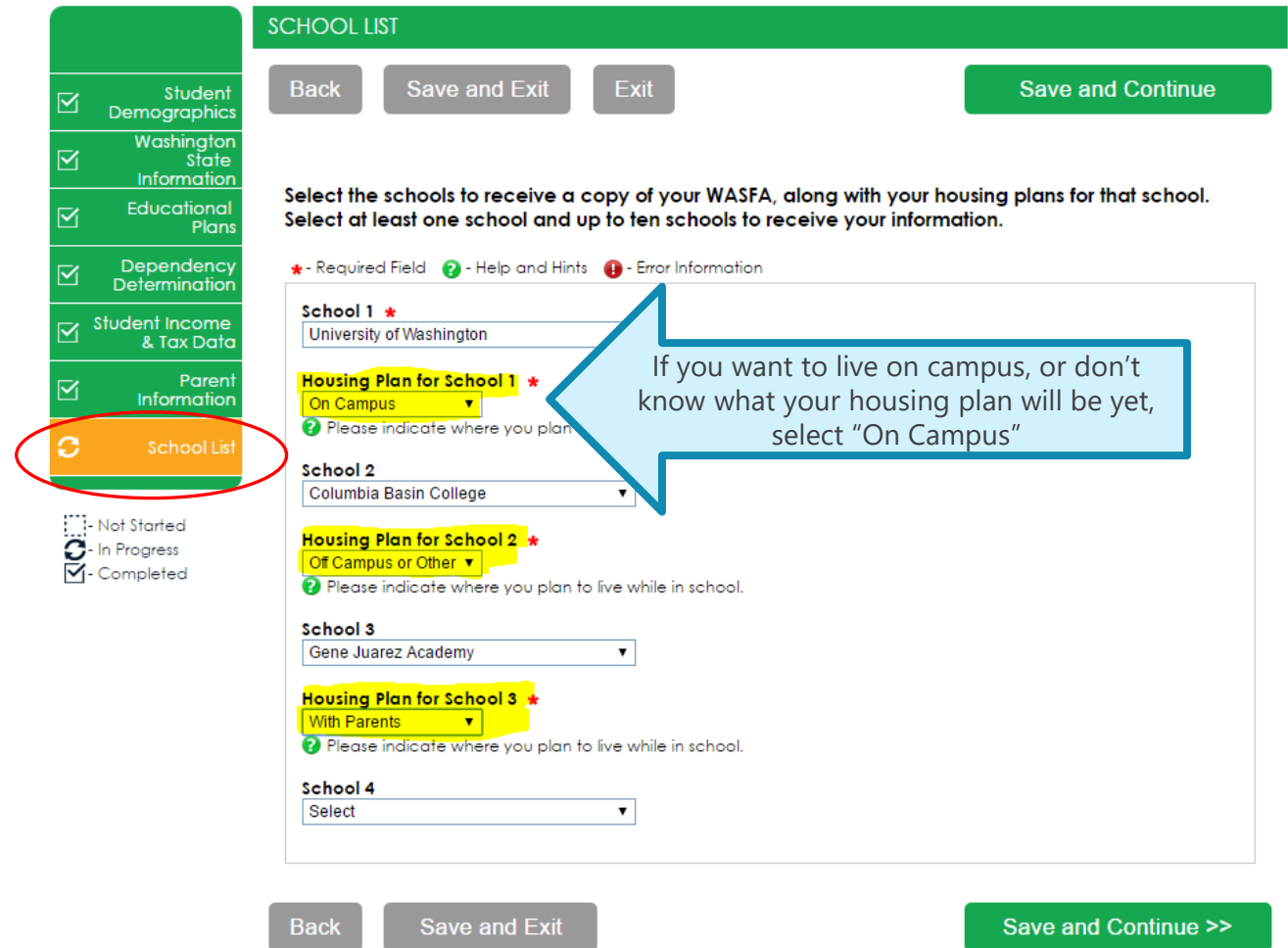
Parent 1 First Name *

? Indicate your father's/mother's/stepparent's first name.

School Selection

Select the schools you are considering attending, even if you haven't applied or been accepted. This will allow you to get your financial aid application submitted to assist in meeting any financial aid priority deadlines schools might have in place.

If you don't know what your housing plan will be, select "On Campus". If you change your mind later, let the financial aid office know.



The screenshot shows the 'SCHOOL LIST' section of a financial aid application. On the left is a sidebar with a list of sections: Student Demographics, Washington State Information, Educational Plans, Dependency Determination, Student Income & Tax Data, Parent Information, and School List. The 'School List' section is highlighted with a red circle and a refresh icon. Below the sidebar are status indicators: a dashed box for 'Not Started', a circle with a refresh icon for 'In Progress', and a checkmark for 'Completed'. The main form area is titled 'SCHOOL LIST' and contains instructions: 'Select the schools to receive a copy of your WASFA, along with your housing plans for that school. Select at least one school and up to ten schools to receive your information.' Below the instructions are three rows of school selection options. Each row includes a school name dropdown, a 'Housing Plan' dropdown, and a help icon. A blue arrow points from a text box to the 'On Campus' option for School 1. The text box contains the instruction: 'If you want to live on campus, or don't know what your housing plan will be yet, select "On Campus"'. The 'Housing Plan' dropdowns are currently set to 'On Campus' for School 1, 'Off Campus or Other' for School 2, and 'With Parents' for School 3. School 4 is currently set to 'Select'. At the bottom of the form are buttons for 'Back', 'Save and Exit', and 'Save and Continue >>'.

SCHOOL LIST

Back Save and Exit Exit Save and Continue

Select the schools to receive a copy of your WASFA, along with your housing plans for that school. Select at least one school and up to ten schools to receive your information.

* - Required Field ? - Help and Hints ! - Error Information

School 1 *
University of Washington

Housing Plan for School 1 *
On Campus ▼
? Please indicate where you plan to live while in school.

School 2
Columbia Basin College ▼

Housing Plan for School 2 *
Off Campus or Other ▼
? Please indicate where you plan to live while in school.

School 3
Gene Juarez Academy ▼

Housing Plan for School 3 *
With Parents ▼
? Please indicate where you plan to live while in school.

School 4
Select ▼

Back Save and Exit Save and Continue >>

If you want to live on campus, or don't know what your housing plan will be yet, select "On Campus"

Preview Application Responses

Sign My Forms – The Preview My Forms section is an opportunity to review all your answers by clicking on the **View Form** button. You MUST open and preview this form before you can acknowledge that the information is true and correct. The form will open in a separate tab, once you have viewed it you can close the window, check the box acknowledging your information is complete and accurate, and click on the **Next** button.

2017-2018 WA Application for State Financial Aid

PREVIEW MY FORMS

Preview My Forms

Your responses to the previous questions have been pre-populated in the application listed below. Please select View Form to see your pre-populated application. You should review the information carefully and make any necessary changes before proceeding.

If your application is complete and accurate, and no changes are necessary, please check the acknowledgement box below and proceed to the next page.

2017-2018 WA Application for State Financial Aid (WASFA) [View Form](#)

☐ I acknowledge that all information provided on my application is true and correct.

Back Next >>

☐ - Not Started
☒ - In Progress
☒ - Completed

Electronic Signature

Sign My Forms – Electronic Signature Consent & Disclosures.

Please read disclosures and select the *"I consent to the use of an electronic signature option to complete and submit my application."* Then click on the **Next** button.

<input checked="" type="checkbox"/>	Student Demographics
<input checked="" type="checkbox"/>	Washington State Information
<input checked="" type="checkbox"/>	Educational Plans
<input checked="" type="checkbox"/>	Dependency Determination
<input checked="" type="checkbox"/>	Student Income & Tax Data
<input checked="" type="checkbox"/>	Parent Information
<input checked="" type="checkbox"/>	School List
<input checked="" type="checkbox"/>	Sign My Forms

☐ - Not Started
☒ - In Progress
☒ - Completed

2017-2018 WA Application for State Financial Aid

ELECTRONIC SIGNATURE CONSENT & DISCLOSURES

Electronic Signature Consent & Required Disclosures

You have chosen to electronically sign your application. To continue with the electronic signature process, please review the information below and provide your response to the consent and use of an electronic signature.

Required Disclosures:

- You should verify and review all data provided prior to electronically signing your application. All applications are viewable using Adobe® Acrobat® version 8.0 or higher. An option to download the latest version of Adobe® Acrobat® for free is available by clicking [here](#).
- You can print all documents submitted electronically for your records. All recent applications electronically signed in this website are available for printing any time after the electronic signature process is completed. If your copies are lost or misplaced, you can obtain additional copies by logging back into this website to reprint your most current applications.
- All electronic signatures processed within this website are legally binding and can be used to legally prove that you signed the application.
- There are no additional monetary costs for processing your applications electronically or the use of electronic signatures.
- Please provide your consent. To opt out of the electronic signature process contact us at 888-535-0747 or at wasfa@wsac.wa.gov.

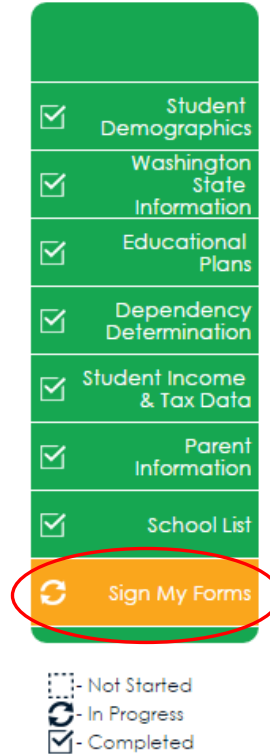
☒ I consent to the use of an electronic signature option to complete and submit my application.

Back

Next >>

Electronic Signature

Sign My Forms – Electronic Signature Hardware & Software Requirements. Please read the system requirements and select the *"I acknowledge that my computer supports the recommended minimum hardware and software system requirements needed for conducting an electronic signature within this site."* Then click on the **Next** button.



- ☒ Student Demographics
- ☒ Washington State Information
- ☒ Educational Plans
- ☒ Dependency Determination
- ☒ Student Income & Tax Data
- ☒ Parent Information
- ☒ School List
- ☒ Sign My Forms

☐ - Not Started
☒ - In Progress
☒ - Completed

2017-2018 WA Application for State Financial Aid

ELECTRONIC SIGNATURE HARDWARE & SOFTWARE REQUIREMENTS

Electronic Signature Hardware & Software Requirements

The following system requirements are necessary for conducting an electronic signature within this site. Please confirm that your computer meets these requirements. Options to download recommended free software on your computer is available.

Hardware:

- A computer with access to the Internet and capable of running the software listed below.
- A printer capable of printing Adobe Acrobat Reader® PDF documents.

Software:

- A recommended Web Browser.
 - Microsoft Internet Explorer 6.0 or higher ([download now for free](#))
 - Chrome 7.0 or higher ([download now for free](#))
 - Firefox 3.6 or higher ([download now for free](#))
 - Safari 5.0 or higher ([download now for free](#))
- Adobe Acrobat Reader® version 8.0 or higher ([download now for free](#)).

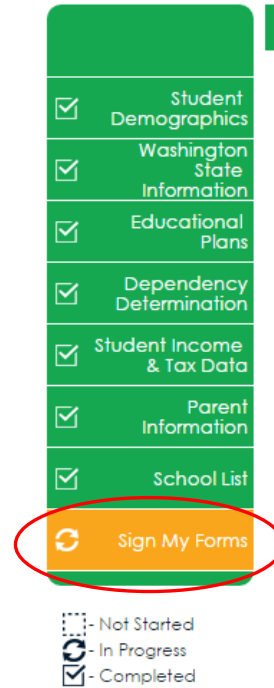
☒ I acknowledge that my computer supports the recommended minimum hardware and software system requirements needed for conducting an electronic signature within this site.

Back

Next >>

Electronic Signature

Sign My Forms – Electronic Signature Process. Please read the disclosures you are certifying when electronically signing your application that state you are certifying the information you provided is true and correct. Name and password information entered must be exactly the same as when you created your account. Then click on the **Next** button.



- ☒ Student Demographics
- ☒ Washington State Information
- ☒ Educational Plans
- ☒ Dependency Determination
- ☒ Student Income & Tax Data
- ☒ Parent Information
- ☒ School List
- ☒ Sign My Forms

☐ - Not Started
☒ - In Progress
☒ - Completed

2017-2018 WA Application for State Financial Aid

ELECTRONIC SIGNATURE PROCESS

Electronic Signature Process

Student Certification and Electronic Signature: The Washington Student Achievement Council requires that you certify your application by submitting an electronic signature. To certify your application, read the text below and provide an electronic signature by typing your name in the answer field. I certify or declare under penalty of perjury under the laws of the State of Washington that the foregoing information is true and correct. By typing my full legal name I provide my electronic signature.

Name on File:

First Name: *

? Provide the first name used when you created your account.

Last Name: *

? Provide the last name used when you created your account.

Password: *

? Provide the password used to access this website.

Current City: *

? Place (City and State) Where Electronic Signature Was Completed: The Washington Student Achievement Council requires that you certify your application by submitting an electronic signature.

Current State: *

? Place (City and State) Where Electronic Signature Was Completed: The Washington Student Achievement Council requires that you certify your application by submitting an electronic signature.

Important Notice: In order to complete this process a parent must electronically sign your WASFA application. After you electronically sign the application, select the parent signature invitation action and follow the instructions.

Back

Next >>

Application Complete / Incomplete

Once you complete the electronic signature section you will be redirected to the WASFA home site. If you are an independent student your application is complete and will be sent to your prospective schools.

If you are a dependent student, you will need to invite your parents to electronically sign your application. To invite a parent click on the *"invite a parent to sign an application"* button in the Actions column that is highlighted to the right.

Washington Application for State Financial Aid (WASFA)

STEP 1: Start WASFA

Start the WASFA application process.

STEP 2: Select Schools

Select the schools that you want to receive a copy of your WASFA.

STEP 3: Sign WASFA

Sign your WASFA.

Select the action to the right of the WASFA application, in the table below, to process your WASFA for each available academic year. You will be provided a list of schools that will receive your WASFA and must electronically sign the document to complete the process. Dependent students will be instructed to invite a parent to sign their WASFA before the application will be submitted. You may make changes at any time by selecting the action for starting and completing an application.



Start, edit or complete an application.



View an application.







Invite a parent to sign an application.



Download an application.



Sign an application.

Document Name	Status	Actions
2017-2018 WA Application for State Financial Aid (WASFA)	Incomplete – Parent Signature Pending	  
2016-2017 WA Application for State Financial Aid (WASFA)	Not Started	

Parent Signature Process

Once you click on the *"invite a parent to sign an application"* button in the Actions column, it will bring up your parent choices. Choose only one parent and make sure their email address is correct, then click on the **Save and Continue** button.

Washington Application for State Financial Aid (WASFA)

Choose parent to sign "2017-2018 WA Application for State Financial Aid (WASFA) "

Primary Parent's Last Name	Primary Parent's First Name	Primary Parent's Email
KELLY	MAMA	K[REDACTED]@gmail.com
<input checked="" type="radio"/> This parent is signing this document		

Second Parent's Last Name	Second Parent's First Name	Second Parent's Email
KELLY	PAPA	
<input type="radio"/> This parent is signing this document		

IMPORTANT:

The parent email address **cannot** be the same email address the student used to create the account, and the parent **must** use this email address to create their parent account to be able to sign and submit the student's application.

Confirm Parent Selection

Once you click on the **Save and Continue** button, it will bring up your parent choice to confirm your parent selection. Select the box confirming your parent selection, make sure the email address is correct, and click on the **Generate Portal Access and E-Signature Email**.

Washington Application for State Financial Aid (WASFA)

Confirm parent selection

You have chosen MAMA KELLY (K██████████@gmail.com) to view and sign the "2017-2018 WA Application for State Financial Aid (WASFA)" document. After you click the "Generate Portal Access and E-signature Email" button below, an email containing login instructions to the portal will be sent to your parent.

☒ I confirm and acknowledge that MAMA KELLY will be able to view and sign '2017-2018 WA Application for State Financial Aid (WASFA)'.

Back

Exit

Generate Portal Access and E-signature Email

Parent Signature Process

Once you select the **Generate Portal Access and E-Signature Email**, it will redirect you back to the WASFA home page where it will still say your application is "Incomplete-Parent Signature Pending".

You now can logout of your account and your parents will have an email with a link to create their own account and to electronically sign your application. **This link expires in 72 hours.** If your link has expired, log back in and send a new invitation. Once your parent has electronically signed your application, your application will say completed.

Washington Application for State Financial Aid (WASFA)

STEP 1: Start WASFA

Start the WASFA application process.

STEP 2: Select Schools

Select the schools that you want to receive a copy of your WASFA.

STEP 3: Sign WASFA

Sign your WASFA.

Select the action to the right of the WASFA application, in the table below, to process your WASFA for each available academic year. You will be provided a list of schools that will receive your WASFA and must electronically sign the document to complete the process. Dependent students will be instructed to invite a parent to sign their WASFA before the application will be submitted. You may make changes at any time by selecting the action for starting and completing an application.



Start, edit or complete an application.



View an application.







Invite a parent to sign an application.



Download an application.



Sign an application.

Document Name	Status	Actions
2017-2018 WA Application for State Financial Aid (WASFA)	Incomplete – Parent Signature Pending	  
2016-2017 WA Application for State Financial Aid (WASFA)	Not Started	

Parent Signature Process

The parent selected will receive an email like the one below. The parent needs to click on the words **Parent Portal** to bring them to the Parent Portal. Here they will create their own account using the same email address the Parent Portal link was sent to. The link is only valid for **72 hours**.



Action Required – WASFA Parent Signature

Inbox x



wasfa@wsac.wa.gov

to me

3:10 PM (0 minutes ago)



Student Test has selected you to sign the 2016-2017 Washington Application for State Financial Aid (WASFA). Your username is [REDACTED]@gmail.com. Please log in by going to the **Parent Portal** and create an account to sign this application.




If you do not take any action, this link will expire in 72 hours.

If you have any questions about your account or the signature process please contact the Washington Student Achievement Council at wasfa@wsac.wa.gov or [888-535-0747](tel:888-535-0747).

IMPORTANT:

If the parent link has expired, or the parent didn't receive the email, the student needs to log in to the WASFA home page and re-invite their parent. Make sure the correct email address is entered.



Status	Actions
Incomplete – Parent Signature Pending	  

Parent Signature Process

Once the parent clicks on the **Parent Portal** link in the email, it will bring them to this page to create an account. Their email address will already be filled in the box.

Please find a safe place to secure your password and answer to the secret question. Click on **Register** once you have filled out all the requested information.

CREATE YOUR ACCOUNT

Follow the instructions below to create your account

Please fill out the form below to create your account. All the information you provide will be kept in strictest confidence. Once you complete setting up your account, you will gain access to the Parent Portal.

Please complete the following registration form

* - Required Field ? - Help and Hints ! - Error Information

Email Address *

[REDACTED]@gmail.com

? Please ensure that this is a valid, permanent email address that you check regularly.

Create Password *

? Passwords should contain 8-16 characters, include at least one upper case and one lower case letter, and one number or any of the following symbols ! @ \$ % * () ? . Do not include common words or names, and combine uppercase letters, lowercase letters, numbers, and symbols.

Confirm Password *

Secret Question *

Select One ▼

? If you forget your password you can use your secret answer to verify your identity.

Answer *

Security Code *

? Please enter the security code that appears in the image below. This helps us prevent unauthorized automation of our services. If you cannot read the numbers, reload the page to generate a new image.

077655

Register

Cancel

Parent Signature Process

After the parent clicks on **Register**, the parent will need to enter their birthdate and last 4 digits of Social Security Number, or four zeroes if no SSN, to verify their identity. The parent will then be prompted to enter the student's birthdate.

IMPORTANT:

The birthdate and those 4 SSN digits **MUST** match exactly what the student entered on their application or the parent will not be able to create an account and sign the application.

Washington Application for State Financial Aid (WASFA)

Register Your Financial Aid Account

Verify your identity

* - Required Field ? - Help and Hints ! - Error Information

Welcome DAD TEST! Please answer the questions below. Your responses will help us verify your identity.

Your Date of Birth:

Last 4 digits of your SSN:

? Enter the last four digits of your SSN. If you do not have an SSN, enter four zeros (0000).

Register Cancel

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Parent Signature Process

The WASFA application home page will display any applications that are pending the parent's signature. Click on the **"Sign an application"** icon to open the application.

Washington Application for State Financial Aid (WASFA)





Sign an application.



View an application.



Download an application.

Document Name	Student Name	Status	Actions
2016-2017 WA Application for State Financial Aid (WASFA)	Student Test	Incomplete – Parent Signature Pending	<div> </div> <div>You can sign the document by clicking "Sign My Document" Icon above.</div>

Parent Signature Process

The parent should review the information the student has entered and click on **Save and Continue** on each page, all the way to the end of the application.

If any changes need to be made, the parent may make those changes at this time.

2016-2017 WA Application for State Financial Aid

✓ You have been invited by Student Test to review and electronically sign the 2016-2017 WA Application for State Financial Aid. In order to review and/or edit the application, please click on the section(s) to the left. If you are ready to sign the application, please click "Save and Continue" to advance to sign the application electronically.

STUDENT DEMOGRAPHICS 1 2 3 4

Student Demographics

✓ Washington State Information

✓ Educational Plans

✓ Dependency Determination

✓ Student Income & Tax Data

✓ Parent Information

☐ - Not Started

🔄 - In Progress

✓ - Completed

Save and Exit

Exit

Save and Continue

Personal Information

★ - Required Field ? - Help and Hints ! - Error Information

Provide your first name, middle initial and last name exactly as it appears on your Social Security or DACA Card. If you don't have a Social Security or DACA Card, your first/last name should match the name you provided to your college(s).

First Name *

Middle Initial

Last Name *

Gender (Male or Female)

? Indicate whether you are male or female.

Date of Birth

Date of Birth *
Month: Day: Year:

? Provide the month, day and year you were born.

Save and Exit

Save and Continue >>

Parent Signature Process

The parent is going to repeat the same steps the student did to complete the electronic signature process.

Sign My Forms – The **Preview My Forms** section is an opportunity to review all the answers by clicking on the **View Form** button. You **MUST** open and preview this form before you can acknowledge that the information is true and correct. The form will open in a separate tab, once you have viewed it you can close the window, check the box acknowledging your information is complete and accurate, and click on the **Next** button.

Washington Application for State Financial Aid (WASFA)

2016-2017 WA Application for State Financial Aid

PREVIEW MY FORMS

Preview My Forms

Your responses to the previous questions have been pre-populated in the application listed below. Please select View Form to see your pre-populated application. You should review the information carefully and make any necessary changes before proceeding.

If your application is complete and accurate, and no changes are necessary, please check the acknowledgement box below and proceed to the next page.

2016-2017 WA Application for State Financial Aid (WASFA) **View Form**

☐ I acknowledge that all information provided on my application is true and correct.

Next >>

Back

Legend:
□ - Not Started
◐ - In Progress
☑ - Completed

Navigation menu:
☑ Student Demographics
☑ Washington State Information
☑ Educational Plans
☑ Dependency Determination
☑ Student Income & Tax Data
☑ Parent Information
Sign My Forms

Parent Electronic Signature

Sign My Forms – Electronic Signature Consent & Disclosures.

Please read disclosures and select the *"I consent to the use of an electronic signature option to complete and submit my application."* Then click on the **Next** button.

Washington Application for State Financial Aid (WASFA)

2016-2017 WA Application for State Financial Aid

ELECTRONIC SIGNATURE CONSENT & DISCLOSURES

Electronic Signature Consent & Required Disclosures

You have chosen to electronically sign your application. To continue with the electronic signature process, please review the information below and provide your response to the consent and use of an electronic signature.

Required Disclosures:

- You should verify and review all data provided prior to electronically signing your application. All applications are viewable using Adobe® Acrobat® version 8.0 or higher. An option to download the latest version of Adobe® Acrobat® for free is available by clicking [here](#).
- You can print all documents submitted electronically for your records. All recent applications electronically signed in this website are available for printing any time after the electronic signature process is completed. If your copies are lost or misplaced, you can obtain additional copies by logging back into this website to reprint your most current applications.
- All electronic signatures processed within this website are legally binding and can be used to legally prove that you signed the application.
- There are no additional monetary costs for processing your applications electronically or the use of electronic signatures.
- Please provide your consent. To opt out of the electronic signature process contact us at 888-535-0747 or at wasfa@wsac.wa.gov.

☒ I consent to the use of an electronic signature option to complete and submit my application.

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Student Demographics

Washington State Information

Educational Plans

Dependency Determination

Student Income & Tax Data

Parent Information

Sign My Forms

☐ - Not Started

☒ - In Progress

☒ - Completed

Parent Electronic Signature

Sign My Forms – Electronic Signature Hardware & Software Requirements. Please read the system requirements and select the “*I acknowledge that my computer supports the recommended minimum hardware and software system requirements needed for conducting an electronic signature within this site.*” Then click on the **Next** button.

Washington Application for State Financial Aid (WASFA)

2016-2017 WA Application for State Financial Aid

ELECTRONIC SIGNATURE CONSENT & DISCLOSURES

Electronic Signature Consent & Required Disclosures

You have chosen to electronically sign your application. To continue with the electronic signature process, please review the information below and provide your response to the consent and use of an electronic signature.

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- You should verify and review all data provided prior to electronically signing your application. All applications are viewable using Adobe® Acrobat® version 8.0 or higher. An option to download the latest version of Adobe® Acrobat® for free is available by clicking [here](#).
- You can print all documents submitted electronically for your records. All recent applications electronically signed in this website are available for printing any time after the electronic signature process is completed. If your copies are lost or misplaced, you can obtain additional copies by logging back into this website to reprint your most current applications.
- All electronic signatures processed within this website are legally binding and can be used to legally prove that you signed the application.
- There are no additional monetary costs for processing your applications electronically or the use of electronic signatures.
- Please provide your consent. To opt out of the electronic signature process contact us at 888-535-0747 or at wasfa@wsac.wa.gov.

☒ I consent to the use of an electronic signature option to complete and submit my application.

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☒ Student Demographics

☒ Washington State Information

☒ Educational Plans

☒ Dependency Determination

☒ Student Income & Tax Data

☒ Parent Information

☒ Sign My Forms

☐ - Not Started

☒ - In Progress

☒ - Completed

Parent Electronic Signature

Sign My Forms – Electronic Signature Hardware & Software Requirements. Please read the system requirements and select the *"I acknowledge that my computer supports the recommended minimum hardware and software system requirements needed for conducting an electronic signature within this site."* Then click on the **Next** button.

Washington Application for State Financial Aid (WASFA)

2016-2017 WA Application for State Financial Aid

ELECTRONIC SIGNATURE HARDWARE & SOFTWARE REQUIREMENTS

Electronic Signature Hardware & Software Requirements

The following system requirements are necessary for conducting an electronic signature within this site. Please confirm that your computer meets these requirements. Options to download recommended free software on your computer is available.

Hardware:

- A computer with access to the Internet and capable of running the software listed below.
- A printer capable of printing Adobe Acrobat Reader® PDF documents.

Software:

- A recommended Web Browser.
 - Microsoft Internet Explorer 6.0 or higher ([download now for free](#))
 - Chrome 7.0 or higher ([download now for free](#))
 - Firefox 3.6 or higher ([download now for free](#))
 - Safari 5.0 or higher ([download now for free](#))
- Adobe Acrobat Reader® version 8.0 or higher ([download now for free](#)).

☒ I acknowledge that my computer supports the recommended minimum hardware and software system requirements needed for conducting an electronic signature within this site.

Back Next >>

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- ✓ Student Demographics
- ✓ Washington State Information
- ✓ Educational Plans
- ✓ Dependency Determination
- ✓ Student Income & Tax Data
- ✓ Parent Information
- Sign My Forms

☐ - Not Started
☒ - In Progress
☒ - Completed

Parent Electronic Signature

Sign My Forms – Electronic Signature Process. Please read the disclosures you are certifying when electronically signing your application, which state you are certifying the information you provided is true and correct. Name and password information entered must be exactly the same as when you created your account. Then click on the **Next** button.

Washington Application for State Financial Aid (WASFA)

2016-2017 WA Application for State Financial Aid

ELECTRONIC SIGNATURE PROCESS

Electronic Signature Process

Student Certification and Electronic Signature: The Washington Student Achievement Council requires that you certify your application by submitting an electronic signature. To certify your application, read the text below and provide an electronic signature by typing your name in the answer field. I certify or declare under penalty of perjury under the laws of the State of Washington that the foregoing information is true and correct. By typing my full legal name I provide my electronic signature.

Name on File: **DAD TEST**

First Name: *
? Provide the first name used when you created your account.

Last Name: *
? Provide the last name used when you created your account.

Password: *
? Provide the password used to access this website.

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- ☒ Student Demographics
- ☒ Washington State Information
- ☒ Educational Plans
- ☒ Dependency Determination
- ☒ Student Income & Tax Data
- ☒ Parent Information
- ☒ Sign My Forms

☐ - Not Started
☒ - In Progress
☒ - Completed

Parent Signature Complete

The WASFA application home page should now show the application is complete and the date it was completed.

Washington Application for State Financial Aid (WASFA)





Sign an application.



View an application.



Download an application.

Document Name	Student Name	Status	Actions
2016-2017 WA Application for State Financial Aid (WASFA)	Student Test	Completed on 3/22/2017	 

Information & Tips for After you complete your application

- ➡ Once your application is complete your information will be made available to any of the prospective schools you listed in your application.
- ➡ The financial aid offices will use the information submitted in your WASFA to prepare a financial aid award package with the amount and types of aid available.
- ➡ If you have any more questions about the financial aid award process, timeline, or your EFC please check with your school's financial aid office.

Information & Tips for After you complete your application

- ➔ If you need to make any changes to your application once you have submitted it, please log back in to the WASFA Home Page (see Returning Users instructions) and follow these steps:
 - ➔ Select the application that needs to be updated
 - ➔ Make the necessary changes
 - ➔ Save your application
 - ➔ Electronically re-sign your application, and if a parent previously signed your application, you will need to invite them to re-sign the application before the changes will be reflected in the information your schools see.

If you require
technical assistance,
please call or email:

 888-535-0747 Option 2

 wasfa@wsac.wa.gov

 Monday-Friday 8am-4pm PST