

Sample Tier 2 Team Meeting Agenda

DATE:

Tier 2/3 Systems Team

Leader:		Data Person:		Time Keeper:	
Recorder:		(Intervention) Coordinator:		(Intervention) Coordinator:	

DATA – (Facilitated by Leader and other Roles)

- **Universal Data-** (Facilitated by person who has communication with Tier 1 Leader)

- _____
- _____
- _____

TRACKING TOOL DATA

- _____ *1st Intervention-* (Facilitated by Coordinator X)

# participating	# responding	# students (sped) participating	# (sped) responding

- _____ % of students responding _____ % of students with IEPs responding
- _____ % of students NOT responding _____ % of students with IEPs NOT responding
 - Other data markers to keep in mind (DATA Lead):
 - _____
 - _____
 - Other Information Pertinent to this Intervention (Facilitated by Coordinator)
 - _____
 - _____
 - Decisions Made and Next Steps: (SYSTEMS AND PRACTICES)

Think Social Validity, Treatment Integrity (for less than 70% responding), Universal Systems and Practices, Problem Solving

- _____
- _____

What :	Who Responsible:	By When:

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- _____ **2nd Intervention-** (Facilitated by Coordinator X)

# participating	# responding	# students (sped) participating	# (sped) responding

- _____% of students responding _____% of students with IEPs responding
- _____% of students NOT responding _____% of students with IEPs NOT responding
 - Other data markers to keep in mind (DATA Lead):
 - _____
 - _____
 - Other Information Pertinent to this Intervention (Facilitated by Coordinator)
 - _____
 - _____
 - Decisions Made and Next Steps: (SYSTEMS AND PRACTICES)
 - _____
 - _____

What :	Who Responsible:	By When:

Teacher Referrals- (Team Leader)

- _____ (# of referrals turned in)
- What is their data?
- What decisions have been made after looking at the data?

Next Meeting:

Review of Tasks
