

3900 Broadway, Everett, WA 98201 www.Everett.k12.wa.us

June 30, 2022

Welcome to Everett Public Schools. I hope the very best for you and a wonderful new school year!

You will have many "new systems" to learn in the coming months, I hope to help with that learning curve. As the System Support Analyst in Human Resources, I'll assist you with each of the software systems on the next page. Frontline has many trainings in the Learning Center, We have information and user guides on each system available in <u>Docushare</u>.

I am excited to meet with you and review the HR systems with you. I am available for training at your convenience. We can include any of your team, other administrators or your office manager if that makes sense to how your building/department responsibilities are set up for professional development.

I look forward to meeting with you at your convenience, please schedule some time in Outlook with me.

Have a fantastic summer!

Sincerely,

Ingrid Stafford

Ingrid Stafford System Support Analyst 425-385-4114

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