

Everett School Employee Benefit Trust

Agenda

Monday, June 18, 2012

Administrative Center

Boardroom

4:00 p.m.

1. Call to Order
2. Adoption of Agenda
3. Recognition of Retiring Trustees
4. Approval of Minutes from the May 14, 2012 Meeting
5. Financials – Darla Vanduren
 - a. Monthly financials
6. Review & Approval of Auditor Engagement for Annual Audit – Darla Vanduren
7. Wellness Program– Gail Buquicchio
 - a. Monthly report
 - b. Approval of annual Wellness Program plan and budget
8. Consultant Report – Sean White
 - a. Approval of consultant engagement (SOW) for upcoming fiscal year
 - b. Continue renewal discussion/review budget deficit reduction scenarios
9. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees
 - a. Adopt annual meeting calendar for 2012-13 (proposal to move meeting day to Wednesday)

Annual **August** meeting topics:

 - ✓ Consultant presents proposed plan renewals/rates for upcoming fiscal year (Sean)
 - ✓ Annual Investment Report (Jayson)
 - ✓ Trust audit by independent auditor (Darla)
10. Rotation of Trust Officers

Next Meeting

August (date to be determined)

8:00 – 11:00 a.m.

11. Other
12. Adjourn to Executive Session
 - Review compensation for Trust financial and support services
13. Reconvene/Adjournment of Regular Meeting

Next Meeting
August (date to be determined)
8:00 – 11:00 a.m.