

Everett School Employee Benefit Trust
Agenda
Monday, April 30, 2012
Administrative Center
Boardroom
4:00 p.m.

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the February 27, 2012 Meeting**
- 4. Financials**
 - Monthly financials
- 5. Wellness Program Report – Gail Buquicchio**
- 6. Consultant Report – Jayson Davidson**
 - Investment Manager presentation
- 7. Consultant Report – Sean White**
 - Sun Life stop-loss update
 - Begin preliminary discussion on plan renewals
- 8. K-12 Health Benefits ESSB 5940 – Melanie Curtice & Sean White**
- 9. Quarterly EAP Report – Randi Seaberg**
- 10. Review Operational Manual**
 - Revisions to Trust Agreement
- 11. HIPAA Policy Changes – Molly Ringo**
 - Provided to Trustees electronically on March 8, 2012
- 12. Review of Annual Calendar & Meeting Calendar**

Annual May meeting topics:

- ✓ Review Auditor Engagement for annual audit (Darla)
- ✓ Review Consultant Engagement/Budget for upcoming fiscal year (Sean)
- ✓ Review performance of investment advisor (Executive Session)

Next Meeting
May 14, 2012
4:00 p.m.

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- ✓ Review annual Wellness Program plan and budget (Gail)
- ✓ Establish annual regular meeting calendar for the upcoming fiscal year (Trustees)

13. Other

- Electronic vs. paper copy options for future Trust meetings

14. Adjournment

Next Meeting

May 14, 2012

4:00 p.m.