

**Everett School Employee Benefit Trust**  
**Agenda**  
**Wednesday, January 16, 2013**  
**Administrative Service Center**  
**Boardroom**  
**4:00-6:00 p.m.**

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes from the December 12, 2012 Meeting
4. Human Resources Update – Randi Seaberg
  - a. Open enrollment update
  - b. Quarterly EAP report
5. Financials – Darla Vanduren
  - a. Monthly financials
6. Wellness Program Update – Gail Buquicchio
7. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees  
  
Annual **February** meeting topics:
  - ✓ No annual topics planned for February meeting
  - ✓ Health Care Exchanges – Melanie Curtice
8. Other
9. Adjournment

Next Meeting  
February 13, 2013  
4:00 – 6:00 p.m.