

Everett School Employee Benefit Trust
Agenda (Revised 9/23/13)
Wednesday, September 25, 2013
Administrative Service Center
Boardroom
4:00 p.m.

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the September 18, 2013 Meeting**
- 4. Financials – Darla Vanduren (Darla will provide updated hardcopies for the Trustees' review.)**
 - Approval of annual audit
- 5. Consultant Report – Sean White (Please bring to this meeting the handouts provided by Sean at the September 18 meeting.)**
 - a. Finalize upcoming fiscal year plans and rates
 - b. Scenarios
- 6. Approve Annual Budget – Trustees**
 - a. Final approval of Wellness Program budget
- 7. Proposed Revisions to Trust Policy 491, Open Public Meetings – Trustees**
- 8. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees**

Annual **October** meeting topics:

 - ✓ Wellness end-of-year report (Gail)
 - ✓ Plan documents are finalized between the Consultant and Human Resources (Sean/Randi)
 - ✓ Open enrollment begins (Randi)
 - ✓ Quarterly EAP report (Randi)
- 9. Other**
 - a. 2013-14 ESEBT meeting agenda item due dates
 - b. *Education Week* article: Helping Teachers Get Healthier – Wellness matters for educators and schools
- 10. Adjourn to Executive Session**
 - Review compensation for Trust financial and support services
- 11. Adjournment**

Next Meeting
October 16, 2013
4:00 p.m.