

**Everett School Employee Benefit Trust  
Agenda (Revised)  
Wednesday, October 16, 2013  
Administrative Service Center  
Boardroom  
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the September 25, 2013 Meeting**
- 4. Trust Auditor Bruce Dietrich of Toyer, Dietrich and Associates**
- 5. Financials – Darla Vanduren**
  - a. July financials
  - b. August financials
  - c. September financials
- 6. Consultant Report – Jayson Davidson**
- 7. Recommendations for Modifications to Trust Policies – Melanie Curtice**
- 8. Consultant Report – Sean White**
  - a. Finalize plan documents with Human Resources
- 9. Wellness Program – Gail Buquicchio**
  - a. Monthly report
  - b.-d. End of Year Report
- 10. Quarterly EAP Report – Randi Seaberg**
- 11. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees**

Annual **November** meeting topics:

  - ✓ Open enrollment closes (Randi)
  - ✓ Review of annual Trust budget (Darla)
- 12. Other**
- 13. Adjournment**

Next Meeting  
November 20, 2013  
4:00 p.m.