

**Everett School Employee Benefit Trust
Agenda
Wednesday, February 11, 2015
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the January 14, 2015 Meeting**
- 4. Financials – Darla Vanduren**
 - Monthly financials
 - Update on Fiduciary Liability Insurance renewal
- 5. Human Resources – Randi Seaberg**
 - Update on Open Enrollment processes, participation and transition
 - United Health Care claims data and appeals results
 - Quarterly EAP report
 - Wellness coordinator job description and posting
- 6. Wellness Program – Gail Buquicchio**
 - Monthly report
 - Wellness Program vision statement
 - Continue to develop strategies to reach Wellness Program goals and KPIs
- 7. Upcoming Agenda Items for the March Meeting**
 - ✓ Review Fiduciary Liability Insurance Renewal (Darla)
 - ✓ Developing strategies to reach our goals and KPIs (Gail)
- 8. Other**
- 9. Adjournment**

Next Meeting
March 11, 2015 – 4:00 p.m.
CRC – Port Gardner Room B