

**Everett School Employee Benefit Trust
Agenda
Wednesday, May 13, 2015
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the April 8, 2015 Meeting**
- 4. Consultant Report – Sean White**
 - Review Mercer 2015-16 Statement of Work – Trustees
- 5. Review Annual Audit Engagement Letter – Trustees**
- 6. Proposed Revisions to Trust Policy 220, Investment Guidelines and Rules – Trustees**
- 7. Wellness Program Update – Gail Buquicchio**
 - a. Review/approve Wellness Program Goals Strategic Plan
 - b. Review/approve Wellness Program Strategic Plan
 - c. Review proposed 2015-16 Wellness Program budget
- 8. Upcoming Agenda Items for the June Meeting**
 - ✓ Approval of Auditor Engagement for annual audit (Darla)
 - ✓ Approval of Consultant Engagement/Budget for upcoming fiscal year (Sean)
 - ✓ Approval of annual Wellness Program plan and budget (Gail)
 - ✓ Rotation of Trust Officers (Trustees)
 - ✓ Review Compensation for Trust financial and support services (Executive Session)
 - ✓ End of Fiscal year
- 9. Other**
- 10. Adjourn to Executive Session**
 - Review performance of investment consultant – Trustees
- 11. Adjournment**

Next Meeting
June 10, 2015 – 4:00 p.m.
CRC – Port Gardner Room B