

**Everett School Employee Benefit Trust
Agenda
Wednesday, September 24, 2014
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the August 26, 2014 and August 27, 2014 Meetings**
- 4. Financials – Darla Vanduren**
 - Monthly financials
 - Review draft annual audit
- 5. Consultant Report – Aanya Lee**
 - a. Finalize upcoming fiscal year plans and rates
- 6. Approve Annual Budget – Trustees**
- 7. Wellness Program Update – Gail Buquicchio**
 - a. Revisiting the mission and values statement
- 8. Upcoming Agenda Items for the October 15, 2014 Meeting**
 - ✓ Plan documents are finalized between the Consultant and Human Resources (Sean/Randi)
 - ✓ Open enrollment update (Randi)
 - ✓ Quarterly EAP report (Randi)
 - ✓ Forming a Wellness Council and establishing common belief/values for the wellness program (Gail)
- 9. Other**
- 10. Adjournment**

Next Meeting
October 15, 2014 – 4:00 p.m.
CRC – Port Gardner Room B