

**Everett School Employee Benefit Trust**  
**Agenda**  
**Tuesday, August 24, 2016**  
**Community Resource Center**  
**Port Gardner Room B**  
**2:00 p.m.**

- 1. Call to Order**
  
- 2. Adoption of Agenda**
  
- 3. Approval of Minutes from the June 15, 2016 and August 9, 2016 Meetings**
  
- 4. Trust Audit Update – Darla Vanduren**
  
- 5. Wellness Program Update – Shelly Henderson**
  - Monthly report
  
- 6. Consultant Report – Sean White**
  - Proposed plan renewals and rates for upcoming fiscal year
  
- 7. Legal Counsel Representation – Molly Ringo**
  
- 8. Upcoming September Agenda Items**
  - ✓ Finalize upcoming fiscal year plans and rates with consultant (Sean)
  - ✓ Approve annual budget (Trustees)
  - ✓ Open enrollment materials are prepared by the Benefits Department (Randi)
  - ✓ Review and approval of audit by independent auditor (Darla)
  - ✓ United Healthcare claims data and appeals results (Sean)
  
- 9. Other**
  
- 10. Adjournment**

Next Meeting  
September 14, 2016 – 4:00-6:00 p.m.  
CRC – Port Gardner Room B