

**Everett School Employee Benefit Trust  
Agenda  
Wednesday, September 14, 2016  
Community Resource Center  
Port Gardner Room B  
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the August 24, 2016 Meeting**
- 4. Trust Audit Update – Darla Vanduren**
- 5. Wellness Program Update – Shelly Henderson**
  - Monthly report
- 6. Consultant Report – Sean White**
  - Finalize plans and rates for upcoming fiscal year
- 7. Benefits Department – Randi Seaberg**
  - Open enrollment update
- 8. Legal Counsel Representation – Molly Ringo**
- 9. Upcoming October Agenda Items**
  - ✓ Plan documents are finalized between the Consultant and Human Resources (Sean/Randi)
  - ✓ Open enrollment begins (Randi)
- 10. Other**
- 11. Adjournment**

Special Meeting  
September 28, 2016 – 4:00-6:00 p.m.  
CRC – Monte Cristo Room