

Everett School Employee Benefit Trust
Agenda
Wednesday, May 16, 2018
Community Resource Center
Port Gardner Room B
4:00 p.m.

1. Call to Order

2. Adoption of Agenda

3. Approval of Minutes from the April 18, 2018 Meeting

4. Financials – Darla Vanduren

- a. Monthly report
- b. Review Auditor Engagement for annual audit

5. Wellness Program – Shelly Henderson

- a. Monthly report
- b. Review annual Wellness Program plan and budget

6. Consultant Report – Sean White (conference call)

- Review Consultant Engagement/Budget for upcoming fiscal year

7. Upcoming June Meeting Agenda Items

- ✓ Approval of Auditor Engagement for annual audit (Darla)
- ✓ Approval of Consultant Engagement/Budget for upcoming fiscal year (Sean)
- ✓ Approval of annual Wellness Program plan and budget (Shelly)
- ✓ End-of-year Wellness Program report (Shelly)
- ✓ Rotation of Trust Officers (Trustees)
- ✓ Review Compensation for Trust financial and support services (Executive Session)

8. Other

- Discuss November 2018 conflict for annual performance report (Kellee)

9. Executive Session

- Review performance of investment consultant

10. Adjournment

Next Meeting
June 13, 2018 – 4:00-6:00 p.m.
CRC – Port Gardner Room B