

**Everett School Employee Benefit Trust
Agenda
Wednesday, November 15, 2017
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the October 18, 2017 Meeting**
- 4. Financials – Darla Vanduren**
- 5. Annual Audit Final Report – Darla Vanduren**
- 6. Wellness Program – Shelly Henderson**
 - Monthly report
- 7. Consultant Report – Jayson Davidson (Online conference)**
 - Investment portfolio review
 - Annual investment policy review and recommendations from investment consultant
 - Review performance of investment manager(s)
 - Discussion of investment practices
- 8. Consultant Report – Melanie Curtice (phone conference)**
 - Proposed revisions to Procedure 250P, Fund Balance and Solvency
- 9. Benefits Department – Randi Seaberg**
 - Open enrollment update
- 10. Upcoming December Meeting Agenda Items**
 - ✓ Quarterly EAP report (Randi)
 - ✓ Second reading and adoption of Procedure 250P, Fund Balance and Solvency
- 11. Other**
- 12. Adjournment**

Next Meeting
December 13, 2017 – 4:00-6:00 p.m.
CRC – Port Gardner Room B