

## **ADMINISTRATION**

### **Delegation of Duties**

The Trustees may delegate duties to one or more persons, in writing. Duties may be delegated to employees of the District and other outside advisors. Duties currently delegated and the District employees to whom they are delegated include the following:

- General Benefits Administration: Human Resources Administration, Benefits and Employee Records Departments.
- Eligibility and Enrollment Determinations: Human Resources Administration, Benefits and Employee Records Departments.
- Trust Financial Management: Delegations pursuant to Finance Policies and Procedures.

For Duties delegated to outside advisors, the below-referenced documents outline the duties that have been delegated and the outside parties to whom such duties have been delegated.

Cross References:	<a href="#">Trust Procedure 100.3P</a>	Third Party Administrators, Consultants and Advisors
	<a href="#">Trust Policy 200</a>	Financial Policy
	<a href="#">Trust Procedure 200.1P</a>	Financial Management
	<a href="#">Trust Policy 220</a>	Investment Guidelines
	<a href="#">Trust Policy 410</a>	Claims and Appeals
	<a href="#">Trust Procedure 410.1P</a>	Claims Procedure
	<a href="#">Trust document</a> sections 4.2(k) and 4.5	