

# PROPOSED UPDATE

110.7P  
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## ADMINISTRATION

### Delegation of Duties

The Trustees may delegate duties to one or more persons, in writing. Duties may be delegated to employees of the District and other outside advisors. Duties currently delegated and the District employees to whom they are delegated include the following:

- General Benefits Administration: Human Resources Administration, Benefits and Employee Records Departments.
- Eligibility and Enrollment Determinations: Human Resources Administration, Benefits and Employee Records Departments.
- Trust Financial Management: Delegations pursuant to Finance Policies and Procedures.

For Duties delegated to outside advisors, the below-referenced documents outline the duties that have been delegated and the outside parties to whom such duties have been delegated.

<u>Cross References:</u>	<u>Trust Procedure</u> 100.3P	Third Party Administrators, Consultants and Advisors
	<u>Trust Policy</u> 200	Financial Policy
	<u>Trust Procedure</u> 200.1P	Financial Management
	<u>Trust Policy</u> 220	Investment Guidelines
	<u>Trust Policy</u> 410	Claims and Appeals
	<u>Trust Procedure</u> 410P	Claims Procedure
		Trust document Sections 4.2(k) and 4.5

~~Proposed: August, 2005~~

~~Approved~~ Adopted: August 29, 2005

Proposed: December 2010