PROPOSED REVISION

FINANCE

Payment for Travel Expenses

The Trust may pay travel expenses incurred by Trustees while on approved travel for meetings, seminars and conferences. The District's travel procedure is to be followed by Trustees, except that travel requests must be approved by the Trustee and travel expenses must be submitted to the Trust for reimbursement. Payment for meals is based upon per diem rates included in the District's travel procedure; all other allowable expenses shall not exceed the actual incurred expenses. Reimbursement of personal vehicle mileage is limited to current IRS regulations.

Cross Reference:	Trust Procedure 110.9P	Compensation
	Board Policy 7323	Payment for Travel Expenses (District Policy)
	Board Procedure 7323P	Travel Authorization and Expense Reimbursement (District Procedure)

~~Proposed: August, 2005~~
Adopted: August 29, 2005
Proposed: December 2010