Panorama Student SEL Survey | School Plan | 2023

	EVERETT
124	PUBLIC
	SCHOOLS®

To: Building Administrators

From: Dave Peters

Due: September 18, 2023

School:	Principal:
Staff member assigned to LEAD survey logistic	cs:

1. Panorama Fall Student SEL Survey Schedule | September 25 - October 20

In the calendar below, please highlight, mark with an 'X', or include a description in the applicable cell(s) to **indicate your building's timeline** for administering the online survey.

For reference: Communications to Principals Packet memo (9/1/2023)

Monday	Tuesday	Wednesday	Thursday	Friday
September 25	September 26	September 27	September 28	September 29
October 2	October 3	October 4	October 5	October 6
October 9	October 10	October 11	October 12	LID
October 16	October 17	October 18	October 19	October 20

2. Indicate survey roles and responsibilities:

Task	Person(s) Responsible	Scheduled Date
Provide a letter of explanation to parents (2 weeks prior to survey)		
Communicate the survey dates to staff		
Distribute proctor resources		
Monitor Survey Completion Results		
Send copy of this plan to <u>Dave Peters</u>		by 9/18