Forefront in the Schools

Progress Monitoring Tool - Phase 2 & Beyond

This action planning worksheet is designed to help guide and track your school's annual progress in implementing the Forefront in

	FIS Program Elements		
1	**LEADERSHIP & TEAM FORMATION**		
a	Identify district level leadership responsible for this action plan who will assist with implementation		
b	Form a diversified building-level team and team lead(s) using team-driven shared leadership model		
c	All team members have completed (currrent year) FIS Team Roster/User Agreement & Portal login		
d	Team meetings are scheduled with active members listed on school's mangaged share drive		0%
2	**CRISIS MANAGEMENT PLANNING**		
a	Enhance crisis plan protocols including items from the FIS Checklist - "*Recommended Elements*" section		
b	5 essential elements are represesned in your plan - 70% or higher score from Forefront "*Meets or Exceeds*"		
c	Screening protocols exist for behavioral health risks using best practices		
e	Crisis plan documents are accesible on school's managed share drive		0%
3	**COMMUNITY & PARENT ENGAGEMENT PARTICIPATION**		
a	Identify potential/existing partners that can help support students and their families		
c	Establish community partner's (i.e., ESD navigator) roles & responsibilities (i.e., on-site student support)		
d	Memorandum of Understanding (MOU) with at least one organization/entity		
e	Opportunities for caregivers to be involved in events, decision-making and school climate surveys		0%
4	**DATA COLLECTION & SCHOOL IMPROVEMENT PLANNING**		
a	Designate team member(s) to collect/submit data to Forefront		
b	Upload FIS data reports to school's managed share drive for continuous monitoring and tracking		
c	Student survey administration is used to help assess student behavioral health needs		
d	Students help to promote and review youth behaviors/school climate data		
e	Student survey data, multi-tiered system of supports and prevention efforts are presented to staff		
f	Data driven decision-making is used in continuous school improvement planning		
g	Semester 1 FIS Report - January 30		
h	Semester 2 FIS Report - June 15		
i	End of Year FIS Team Survey - June 15		0%
5	**TRAUMA INFORMED TRAINING PLAN TO IDENTIFY & SUPPORT PEOPLE AT RISK**		
a	Advanced LEARN - Intervention & Safety Planning for ESAs (*CEUs)		
b	Staff LEARN - Training of Trainer (ToT)		
c	Staff LEARN - Peer-led Training		
d	Parent/Caregiver LEARN - Training of Trainer (ToT)		
e	Parent/Caregiver LEARN - Peer- led in person or virtual		
f	Parent/Caregiver LEARN - Spanish Language Implementation Training		
g	Parent/Caregiver LEARN - Spanish Language Peer-led Training		
h	Student LEARN - Adult Coordinator ToT for Student & Staff-led Trainings		
i	Student LEARN - Training by Teacher and/or Student-led - (*Self-referral cards collected*)		
j	Mental Health & Substance Abuse Literacy for students		
k	Trauma Informed Training for Staff		
l	Postvention Training - Crisis Team members		0%
6	**PROVIDE POSITIVE YOUTH DEVELOPMENT OPPORTUNITIES**		
a	Student reps attend FIS school team meetings quarterly		
b	Students have opportunities to lead help-seeking prevention efforts in their school		
c	Positive student involvement is celebrated and recognized annually		0%
7	**CREATE EQUITABLE PROTECTIVE ENVIRONMENTS**		
a	Culturally inclusive behavioral health resources for students/families are posted quarterly		
b	Implement restorative practices that build and strengthen social/emotional health of all staff and students		
c	Parent/caregiver engagement and participation in crisis planning elements		
d	DBT Steps A: Training for Teachers and/or Training for Counselors/ESAs		0%
8	**PROFESSIONAL LEARNING COMMUNITIES TO PROMOTE CONNECTEDNESS**		
a	Share ideas and best practices with other FIS schools (virtual meetings, events, FIS forum)		0%

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Forefront in the Schools

W FOREFRONT
SUICIDE PREVENTION

Progress Monitoring Tool - Phase 1

This action planning worksheet is designed to help guide and document new schools as they form active teams and assess annual progress

	FIS Program Elements	Status	
1	**LEADERSHIP & TEAM FORMATION**		
a	Identify district level leadership responsible for this action plan who will assist with implementation	0	
b	Form a diversified building-level team and team lead(s) using team driven shared leadership model	0	
c	All team members have completed (currrent year) FIS Team Roster/User Agreement & Portal login	0	
d	Team meetings have been scheduled with Forefront Coach	0	0%
2	**CRISIS MANAGEMENT PLANNING**		
a	Upload your current crisis plan - Receive feedback and baseline score from FIS eval team	0	
b	Establish and enhance crisis plan protocols using FIS template, OSPI model plan & other tools	0	
c	Review screening protocols for behavioral health risks using best practices	0	
d	Re-submit plan - Receive updated score with personalized feedback	0	
e	5 essential elements are represened in your plan - 70% or higher score from Forefront "*Meets or Exceeds*"	0	
f	Crisis plan documents are accesible on school's managed share drive	0	0%
3	**COMMUNITY & PARENT ENGAGEMENT PARTICIPATION**		
a	Identify potential/existing partners that can help support students and their families	0	
b	Meet with community partners including your ESD navigator	0	
c	Establish community partner relationships, roles & responsibilities (i.e., on-site student support)	0	
d	Opportunities for caregivers to be involved in events, decision-making and school climate surveys	0	0%
4	**DATA COLLECTION & SCHOOL IMPROVEMENT PLANNING**		
a	Baseline Team Survey is submitted as part of your FIS onboarding and application process	0	
b	Review FIS Crisis Planning page for tools, templates and other materials	0	
c	Review FIS and OSPI Data Informed Decision-Making/Programming materials	0	
d	Student survey administration is suggested to help assess student behavioral health needs	0	
e	Designate team member(s) to collect/submit data to Forefront	0	
f	Upload FIS data reports to school's managed share drive for continuous monitoring and tracking	0	
g	Semester 1 FIS Report - January 30	0	
h	Semester 2 FIS Report - June 15	0	
i	End of Year FIS Team Survey - June 15	0	0%
5	**TRAUMA INFORMED TRAINING PLAN TO IDENTIFY & SUPPORT PEOPLE AT RISK**		
a	Advanced LEARN Training for ESAs (*CEUs)	0	
b	Postvention Training for Crisis Team Staff	0	
c	Crisis Plan Training - Admin/ESAs	0	
d	Trauma Informed Training for Staff	0	0%
6	**CREATE EQUITABLE PROTECTIVE ENVIRONMENTS**		
a	Culturally inclusive behavioral health resources for students/families are posted quarterly	0	
b	Implement restorative practices that build and strengthen the social/emotional health of all staff and students	0	
c	DBT Steps A: 3-day Implementation Training for Teachers	0	
d	DBT Steps A: 2-day Overview Training for Counselors/ESAs	0	0%
7	**PROFESSIONAL LEARNING COMMUNITIES TO PROMOTE CONNECTEDNESS**		
a	Share ideas and best practices with other FIS schools (virtual meetings, events, FIS forum)	0	0%

rev 3-13-23   **0%**

Total Progress

Forefront in the Schools
Resources to Support Comprehensive Suicide Prevention

W | FOREFRONT
SUICIDE PREVENTION

	FIS Program Element	Resources: FIS Web Portal	Addtional Resources
1	**LEADERSHIP & TEAM FORMATION**	**TEAM TOOLS pg** FIS Contact & User Agreement Form FIS Team Roster Template with Self-check Items	See CDC's model here: Suicide Prevention - CDC 2022
2	**CRISIS MANAGEMENT PLANNING**	**CRISIS PLANNING pg** Crisis Plan Upload Crisis Plan Template Crisis Plan Checklist with Score Card	OSPI Model Plan Screening for Behavioral Health Risk in Schools - SAMHSA Suicide Prevention for Schools - SPRC
3	**COMMUNITY & PARENT ENGAGEMENT PARTICIPATION**	**TEAM TOOLS pg > PREVENTION** Community Partnership Guide	 Behavioral Health Agency Guide - WA DOH Community Engagement Boards - Info from ESD 112 ESD Behavioral Health Navigators Parent Engagement - CDC Sample MOU - OSPI School-Community Partnerships to Support Mental Health Whole Child Whole School Whole Community - WSCC-CDC WA Youth Mental Health Referral Service
4	**DATA COLLECTION & SCHOOL IMPROVEMENT PLANNING**	**TEAM TOOLS pg** Data Informed Schools Guide USE It Mapping Tool FIS Data Tracking Tool	Healthy Youth Survey Info

5	TRAUMA INFORMED TRAINING PLAN TO IDENTIFY & SUPPORT PEOPLE AT RISK	FIS LEARN TRAININGS / NEWS & EVENTS pg	
		Self-referral cards used in Student LEARN Training	Grief Support Modules for School Staff
			Trauma Informed Training for Teachers - NCSCB
			Trauma Toolkit for Schools - MSEA
			Culturally Competent Approaches - SPRC
			Early Adversity Impact - Harvard
			Mental Health Literacy Library
			Trauma Resources for Teachers - NEA
			Books to Support Grieving Students
			FAST Materials - Seattle Children's
6	POSITIVE YOUTH DEVELOPMENT OPPORTUNITIES	Students Preventing Suicide - Strategy Toolkit	
			School Connectedness for Staff_CDC
			Stigma Toolkit - No Shame in Your Brain
			Thriving Schools - KAISER RISE
7	CREATE EQUITABLE PROTECTIVE ENVIRONMENTS	FIS Resource Packets for Students & Adults	Supporting Student Behavioral Health - DOE
			Protect our Kids - Firearm Safety
			Finding Mental Health Care in WAState: A Class on Where to Start
			Supporting & Protecting the Rights of Students - DOE
8	PROFESSIONAL LEARNING COMMUNITIES TO PROMOTE CONNECTEDNESS	* See FIS Event Calendar Complete Team Roster & Discussion Forum Sign Up	