

EVERETT PUBLIC SCHOOLS

Everett, Washington Special Board Meeting

The Board of Directors of Everett School District No. 2, Snohomish County, Washington, held a special Board meeting on Tuesday, January 29, 2008, at 5:30 p.m., in the Board Room of Everett School District Educational Service Center, 4730 Colby Avenue, Everett, Washington. Board members in attendance were Carol Andrews, Sue Cooper, Kristie Dutton, Karen Madsen and Ed Petersen.

BOARD ACTION AND/OR BOARD DISCUSSION

The purpose of the special meeting was to hold a study session for discussion of Board policies/procedures, Series 1000 (E:107/08).

President Madsen called the special meeting to order at 5:30 p.m.

President Madsen said tonight's session offers the opportunity to have a refresher of the Series 1000 policies/procedures and to help further acquaint the two new Board members with these policies/procedures.

The Board reviewed each of the Series 1000 policies individually. A summary of the feedback follows:

Dr. Whitehead—Throughout these policies, there is a reference to “bylaws” and “policies.” This is because the RCW refers to both words since some school districts use the word “bylaws” while others use the word “policies.” Everett’s common usage is “policies.” Following discussion, it was determined that the word “bylaws” will be removed from the Series 1000 policies and replaced with the word “policies.”

Dr. Whitehead—All legal references have been reviewed recently for numeric accuracy.

1000—*Dr. Whitehead*—The mission of the District as shown in the policy is verbatim, but does not include the Strategic Plan goal, student learning target and student learning objective. It was agreed to include these phrases in the policy.

Board member Cooper—There needs to be a tickler in place that ensures in the future that these phrases are updated. Dr. Whitehead will prepare a draft for the Board’s review and institute a tickler.

President Madsen—Recommended adding a sentence at the beginning of the policy which “connects” the mission, goal, student learning target and student learning objective to the Strategic Plan.

1100—*President Madsen*—Second paragraph—Unbold the word “fulfill.”

1110—None

1111—*Board member Andrews*—Make the language generic for the filing period and primary election dates.

1112—None

1113—*Board member Andrews* asked for a definition of Educational Service Districts. Dr. Whitehead replied.

1114—None

1115—None

1120—None

1130—None

1210—*Dr. Whitehead*—Distributed a draft of suggested language that would appear on the Board’s website (attached). Following discussion, it was determined that Board members will review the draft. For the time being, the process for communications will remain as it is. Links will be provided.

Board member Dutton—It will be important that the ways to contact the Board are displayed “front and center” on the website.

1220—None

1230—None

1240—*President Madsen*—Add a sentence such as, “Each Board member should be aware that all communications are subject to the public records request law and should either ensure that a copy of correspondence that comes to or from that Board member goes to the District office or maintain personal records or. . . .”

1250—*Dr. Whitehead*—Need to add an item such as, “The superintendent will maintain all Board records according to law.” She reminded the Board of the memo she sent the Board about reviewing their records. So far, Mrs. Cooper is the only one who has responded.

1310—None

1311—None

1312—*President Madsen*—Paragraph 2, first sentence—Add the word “substantively amended” after the word “developed.”

1320—None

1331—None

1332—None

1400—*President Madsen*—Redundancy in Paragraph 2, sentence 2, regarding use of the word “regular.” Dr. Whitehead will review.

1410—None

1420—*Board member Cooper*—First paragraph, first sentence—Add “no more than” in reference to two Board members.

1421—None

1430—None

1440—None

1441—*Dr. Whitehead*—Paragraph 2, third sentence—Add “parents of students enrolled, students enrolled” to the middle of the sentence.

President Madsen—Delete Paragraph 4. Add something about not allowing comments about student discipline. Dr. Whitehead will consult with legal counsel and prepare a draft about not hearing negative comments about people.

1450—None

1711—*President Madsen*—Item 3—Change “sex” to “sexual orientation.”

1712—None

1720—None

1721—*President Madsen*—Second sentence—Delete the comma after “procedures.”

1731—*Board member Dutton*—Delete the word “actual.”

1732—*President Madsen*—Asked for clarification of “if plan sponsors permit” Dr. Whitehead replied.

1733—None

1810—*President Madsen*—Paragraph 1, sentence 1—Change “strategic planning objectives for the District,” to something such as, “strategies to implement.” Dr. Whitehead will work on the wording.

1820—None

1821—None

1822—None

1830—None

In summary, Dr. Whitehead will prepare a draft of the Board’s recommended changes. President Madsen asked that the draft be included in a Friday packet and feedback then provided to the Superintendent’s office. Discussion will occur during agenda setting to determine how to place the revisions on a future Board agenda.

With no further discussion, President Madsen adjourned the special meeting at 7:20 p.m.

Carol Whitehead, Secretary

Karen Madsen, President