

# Everett Public Schools

## Application for *E-Flier* Distribution

Communications Department, E-Flier 4730 Colby Ave. Everett, WA 98203  
Phone (425) 385-4041 Fax number (425) 385-4012

- ④ E-mail or fax this application and proof of your nonprofit status (resubmit **only** if contact information changes)
- ④ E-mail (no faxes please) your flier (preferably as a PDF) for approval to [bojala@everettsd.org](mailto:bojala@everettsd.org)

*Organization Name:* \_\_\_\_\_

*Organization Name on nonprofit document if different:* \_\_\_\_\_

*Name of Contact Person:* \_\_\_\_\_

*Contact Person's E-mail Address:* \_\_\_\_\_

*Organization's Physical Address:* \_\_\_\_\_

*Organization's Mailing Address:* \_\_\_\_\_

*Organization's Phone Number:* \_\_\_\_\_

Everett Public Schools works with community organizations to provide information to families about not-for-profit services for students by publishing approved community fliers on the district Web site.

*E-fliers* are considered for approval when:

- ④ Programs and events are held in Snohomish County.
- ④ Events are youth-related or related to youth education.
- ④ Scholarships are prominently displayed and offered for students who cannot afford the services, and scholarship information is clearly explained on the *E-flier*.
- ④ The sponsoring organization's name and contact information is clearly displayed on the *E-flier*.
- ④ School names are included only as part of the location information for those events which are held in district schools.
- ④ The following disclaimer is on all fliers.

**Disclaimer:** "The Everett School District has neither reviewed nor approved the program, personnel, activities or organizations announced in this flier. The participants agree to protect, indemnify, and hold harmless the district, its elected and appointed officials, employees, agents, staff and volunteers, from any and all claims, liabilities, damages, expenses, or rights of action, directly or indirectly attributed to the activities. Permission to distribute this flier should not be considered a recommendation of the program by the school district. This is not a school district sponsored activity."

On behalf of the organization, I understand and agree to conform with the district's flier requirements and to send the required number of copies to the schools in my service area. Complete details at: [www.everett.k12.wa.us](http://www.everett.k12.wa.us)

Signature \_\_\_\_\_

Date \_\_\_\_\_

*I will be sending the number of paper copies required to the schools listed below (check Web site for up-to-date required copies per school):*

All Schools	690	<input type="checkbox"/>	All Elementary	480	<input type="checkbox"/>	All Middle	100	<input type="checkbox"/>	All High Schools	110	<input type="checkbox"/>
Cedar Wood ES	10	<input type="checkbox"/>	Mill Creek ES	35	<input type="checkbox"/>	Eisenhower MS	20	<input type="checkbox"/>	Cascade HS	25	<input type="checkbox"/>
Emerson ES	10	<input type="checkbox"/>	James Monroe ES	40	<input type="checkbox"/>	Evergreen MS	20	<input type="checkbox"/>	Everett HS	25	<input type="checkbox"/>
Forest View ES	10	<input type="checkbox"/>	Penny Creek ES	50	<input type="checkbox"/>	Gateway MS	20	<input type="checkbox"/>	HM Jackson HS	25	<input type="checkbox"/>
Garfield ES	50	<input type="checkbox"/>	Silver Firs ES	50	<input type="checkbox"/>	Heatherwood MS	20	<input type="checkbox"/>	Sequoia HS	25	<input type="checkbox"/>
Hawthorne ES	25	<input type="checkbox"/>	Silver Lake ES	20	<input type="checkbox"/>	North MS	20	<input type="checkbox"/>			
Jackson ES	15	<input type="checkbox"/>	View Ridge ES	15	<input type="checkbox"/>				Port Gardner located		
Jefferson ES	20	<input type="checkbox"/>	Whittier ES	50	<input type="checkbox"/>				at Sequoia HS	10	<input type="checkbox"/>
Lowell ES	50	<input type="checkbox"/>	Woodside ES	20	<input type="checkbox"/>						
Madison ES	10	<input type="checkbox"/>									