

# CHIP FORM

(Class, Hour, Instructor Planning and approval)

Instructor(s) Name	Jeanne Willard, JoAnne Buiteweg, Patricia Burke, Eric Bush, Pat Collins, Loretta Comfort, Cindy Foster, Tasha Lewis, Tessa O'Connor, Debra Ritchhart, Monte Scholz, Barbara Tibbits	Work Location	Center (Curriculum & Assessment)
Home Address			
City		State	Zip
Home Phone		Work Phone	425-385-4053

Course Name Integrating Literacy Instruction in the Content Areas, Grades 6-12

Administrator Approving this Course Ric Williams

Budget Authority \_\_\_\_\_ Budget # \_\_\_\_\_

*\* Authorizes all costs related to this class (e.g., instructors, meals, subs, materials)*

**Class Size:** Min NA Max 30 Total Hours of Instruction (not including lunch) Up to 21

Class Date	<u>October 7<sup>th</sup>, 2008</u>	Times	<u>3 pm – 6 pm</u>
Class Date	<u>November 4<sup>th</sup>, 2008</u>	Times	<u>3 pm – 6 pm</u>
Class Date	<u>December 2<sup>nd</sup>, 2008</u>	Times	<u>3 pm – 6 pm</u>
Class Date	<u>January 13<sup>th</sup>, 2009</u>	Times	<u>3 pm – 6 pm</u>
Class Date	<u>February 3<sup>rd</sup>, 2009</u>	Times	<u>3 pm – 6 pm</u>
Class Date	<u>March 3<sup>rd</sup>, 2009</u>	Times	<u>3 pm – 6 pm</u>
Class Date	<u>March 31<sup>st</sup>, 2009</u>	Times	<u>3 pm – 6 pm</u>

*We will cancel class automatically if minimum is not met by one week prior to the class. If you want to hold class regardless, put "0" as the minimum. We will not exceed maximum, and will automatically begin a waiting list.*

Location: Varying Room: Varying

*You need to reserve room, plan for your equipment needs, set up and clean up.*

Who will provide security if needed? \_\_\_\_\_

*They must have a key and know security procedures for building.*

Food Provided? NO

Attached Food Request Approval required for snacks, meals, and drinks using district funds.

*(Cost for food and beverage should not exceed \$1.50 per individual.)*

## Credit Planned

Please underline if you would like to offer Clock hours

### Clock hours

- ❖ In District Clock Hours – Application process for instructor approval on other side – class must be 3 hours minimum, 6.5 hours maximum per day. (3 one-hour meeting times may equal one 3-hour class.)

**STRAND:** Insert "X" beside only ONE of the course description headings for set-up on the Course Registration System.

<input type="checkbox"/> All	<input checked="" type="checkbox"/> Foreign Language	<input type="checkbox"/> On-Line
<input type="checkbox"/> Administration	<input type="checkbox"/> General	<input type="checkbox"/> Paraeducator
<input checked="" type="checkbox"/> Curriculum	<input type="checkbox"/> Guidance & Counseling	<input checked="" type="checkbox"/> Science
<input type="checkbox"/> Early Childhood	<input checked="" type="checkbox"/> Health & Fitness	<input checked="" type="checkbox"/> Social Studies
<input checked="" type="checkbox"/> English Language Learner	<input checked="" type="checkbox"/> Language Arts	<input checked="" type="checkbox"/> Special Education
<input type="checkbox"/> Equity & Diversity	<input type="checkbox"/> Learning Environment	<input type="checkbox"/> Support Staff
<input checked="" type="checkbox"/> Fine & Performing Arts	<input checked="" type="checkbox"/> Math	<input type="checkbox"/> Technology

**Audience: Invitation Only – Grades 6-12, Content Area Teachers**

(e.g., All Staff, Teachers, Administrators, Invitation Only)

**Course Description:** *(will appear in Electronic Registrar):*

Instruction will include learning how to integrate literacy instruction and strategies into content areas in order for students to better access text and communicate understanding.

**Inservice Objective/Intended Outcomes:** *Upon successful completion of this course, the participant will:*

- Improve reading and writing instruction within the content area
- Provide tools for students to help them better access content area text
- Provide tools to be consistent in developing writing related to specific content area

**Prerequisites:** Teaching Assignment for 05-06 includes literacy instruction in Grades 6-12

**Is the class "By Invitation Only"?**

☒ Yes ☐ No

**Restrictions:**

**Registrant Type:** Certificated

(E.g., Certificated, Classified)

**Classification:** Teacher

(E.g., Teachers-ES, Librarian, Administration, etc.)

**Location:** Variable

(E.g., North, Cascade, Whittier, etc.)

**Which state defined criteria does this class address? Check the box(es) that apply.**

- ☒ 1. It is consistent with the **school district's strategic plan** for improving student learning.
- ☐ 2. It is consistent with a **school-based plan** for improving student learning developed under student learning improvement block grants for the school in which the individual is assigned.
- ☒ 3. It pertains to the individual's **current assignment** or **expected assignment** for the following school year.
- ☐ 4. It is necessary for **obtaining an endorsement** as prescribed by the State Board of Education.
- ☐ 5. It is specifically required for obtaining advance levels of certification.
- ☐ 6. It is included in a college or university degree program that pertains to the individual's current assignment or potential future assignment as a Certificated instructional staff of the school district, where the potential of the future assignment is agreed upon by the school district and the individual.

**Instructor Qualifications**

**State law requires that for each Clock Hour instructor and each class, we provide the following information:**

*Academic and/or professional experience that qualifies you to teach this class, e.g., degrees and current professional position (can attach resumé, in lieu). Previous presenters enter ON FILE in this box.*

ON FILE