

# Professional Certification Class Agenda

## September 25, 2008

### 4:00-7:00pm

Three entry tasks:

- Sign in at the table by entry
- Make a three-sided name tag (Available from teacher in class)
  - First name
  - School and grade level you teach
  - blank
- Complete the Quickwrite ([Word](#))
- Introductions and overview of tonight's class (Tessa)
- Professional Certification overview and sequencing ([PowerPoint](#)) (Jo Anne)
  - Westerns' [FAQs](#)
  - Westerns' [Concept Map](#)
- Standards and descriptors – Digging into one standard
  - Activity 1 – Professional Certification Standards and Criteria ([Word](#))
  - Activity 2 – Effective Teaching Standard: Criteria 1c ([Word](#))
- Requirements for Pre-Assessment Seminar – Divide Groups

Computer Resources (Tessa)	Advance Track (Jo Anne)
<ul style="list-style-type: none"><li>◦ <a href="#">State Link</a></li><li>◦ <a href="#">Everett Public Schools Webpage</a></li><li>◦ <a href="#">WWU Link</a></li><li>◦ Text (<a href="#">ASCD</a>) Link</li></ul>	<ul style="list-style-type: none"><li>◦ <a href="#">State Link</a></li><li>◦ <a href="#">Everett Public Schools Webpage</a></li><li>◦ <a href="#">WWU Link</a></li><li>◦ Text (<a href="#">ASCD</a>) Link</li><li>◦ Timeline w/CORE</li></ul>

- Registration and paperwork
  - Course Information ([Word](#))
  - Complete and mail the following:
    - Mail together to address on program registration:
      - Western Program Registration ([PDF](#))
      - Provisional Status Verification of Employment ([PDF](#))
    - Mail in separate envelope to address on back/2<sup>nd</sup> page of form
      - Class Registration-Pre-Assessment Students Only ([Word](#))
- Homework
  - Fill out all forms
    - Bring Verification of Provisional Status to Human Resources for signature; once signed
    - Mail all completed forms to Western by October 9 with payment and stamped envelope.
  - Descriptors of Practice ([Word](#))
  - Find and print overview demographic information regarding the district and your school
  - ([ASCD](#))