

Conference Workshop Justification

Name: _____

Date: _____

School: _____

Department: _____

Current Position: _____

Name of the conference/workshop: _____

Location: _____

Date(s): _____

How does this conference/workshop benefit your current position?

How does this conference/workshop fit within your standards and curriculum?

Total number of students impacted by attending this conference/workshop:

Connection with the CTSO in your classroom:

Have you attended this conference/workshop in the past?

If approved to attend this conference/workshop, please indicate how you will report back the information you received:

****Attach this justification form with you travel request.****

