

# **Registering for Next Year and Beyond Grade 10 – Lesson 4**

**Everett Public Schools  
Professional School  
Counseling Curriculum**

# WOIS Activity Log

- ▶ Today you will be filling in the activity log in your WOIS Portfolio.
- ▶ When you apply for a job or to college they will request the list of activities, club, sports, etc. you have been involved in.
- ▶ By tracking this information as you go in your WOIS Portfolio it will be easy to generate that list when the time comes.



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## Use WOIS

[Portfolio](#)  
[Assessments](#)  
[Occupations](#)  
[Educational Programs](#)  
[Schools](#)  
[Military](#)  
[Junior High/Middle School](#)  
[More Resources](#)  
[Support](#)

## Search Career Information

## About WOIS

[More About Us](#)  
[Our Products](#)  
[News/Blog](#)  
[Upcoming Events](#)  
[Chat](#)

Live Support

>>> OFFLINE

LEAVE A MESSAGE!



## WOIS/The Career Information System

### Welcome

Use WOIS to explore your future, make goals, and discover your dreams.

Whether you are a student or a professional, the ex...

More information...

### Where to Find Us

Take a survey to find out what you need to support your future lifestyle.

[Learn about Careers.](#) Explore careers by reading our occupation descriptions. For each occupation you will discover the skills you would use in the occupation, wages you would make, if there will be jobs available in the future, and how to train for the occupation. At the end of the training information in each occupation you will see a link to the educational programs that would prepare you for the occupation. Follow this link to discover schools, in Washington or nationally that offer the educational program.

[Explore Educational Programs.](#) Do you know what you want to study in college? From Automotive Technology to Zoology, you can learn about educational programs, including sample coursework, admission requirements, careers the program trains you for, and the colleges that provide the training.

[Discover Schools and Colleges.](#) Whether you plan to obtain a four-week Commercial Truck Driving license or an eight-year Ph.D., WOIS has information about more than 300 schools and colleges that will get you trained for your career.

[Use Your WOIS Portfolio.](#) Log in to your WOIS Portfolio to store information about your awards and activities, store best works, create your high school and beyond plan, record your work and community experience, create resumes and cover letters and much more. Add to and update this information regularly, and when you are ready to apply for a job or apply to college, you will have everything you need in one place!

## Recent News

[Transition, Learning and Work Conference](#)  
Posted: Jan 18, 2011 | Related Categories: Trainings/workshops

[Four New Creating Schools with Heart and Soul Workshops!](#)  
Posted: Jan 14, 2011 | Related Categories: Trainings/workshops

## Everett High School

Enter your User ID and Password below to use your WOIS Portfolio, [create a new Portfolio](#):

User ID:  Password:

## 2011 Professional Development Opportunities

User ID: student #  
Password: Student #

[Free Great Futures and WOIS Overview](#)

## 2011 WOIS Scholarship

Nomination forms are now available for the annual [WOIS Scholarship](#). Nominations are due by April 15th.




Standards Compliant

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Name:  
WOIS/The Career Information System



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# Everett High School

Portfolio:

Log Out

*Be sure to log out when you are done using the site, so others cannot access your Portfolio.*

## Use WOIS

- Portfolio
- Assessments
- Awards/Scholarships
- Best Works
- Career Research
- Culminating Project
- Essays
- File Management
- Goal Setting
- HS & Beyond Plan
- Learning Plan
- Letters
- Personal Links
- Profile
- Reports
- Resumes
- School Research
- Student Activities
- Work Experience
- Assessments
- Occupations
- Educational Programs
- Schools

## Click on Portfolio

### Assessments and Tests

Review your saved WOIS Assessments or enter, review or update WASL and academic test scores, or results from other assessments.

### Awards, Honors, and Scholarships

Record awards, scholarships and other honors you've received.

### Best Works

Enter information about, or upload, reports, projects, presentations, or other works you are proud of.

### Career Research

WOIS Occupations and Educational Programs you've saved to your Portfolio, or other careers you're researching.

### Culminating Project

Upload files related to your culminating/senior project.

### Essays

Store essays for college and scholarship applications, senior project, or other important events.

### File Management

Manage files from all sections of your Portfolio, and upload miscellaneous files not categorized elsewhere.

### Goal Setting

Record your academic, career, community and personal goals.

### High School & Beyond Plan

For secondary and postsecondary planning.

### Learning Plan

View your Student Learning Plan.

### Letters

Create, edit, and print cover letters.

## Click on Student Activities

### Change or update your personal information.

### Reports

Generate summaries of information entered in different sections of your Portfolio.

### Resume Builder

Create and store multiple resumes, importing material you've entered in other sections of your Portfolio.

### School Research

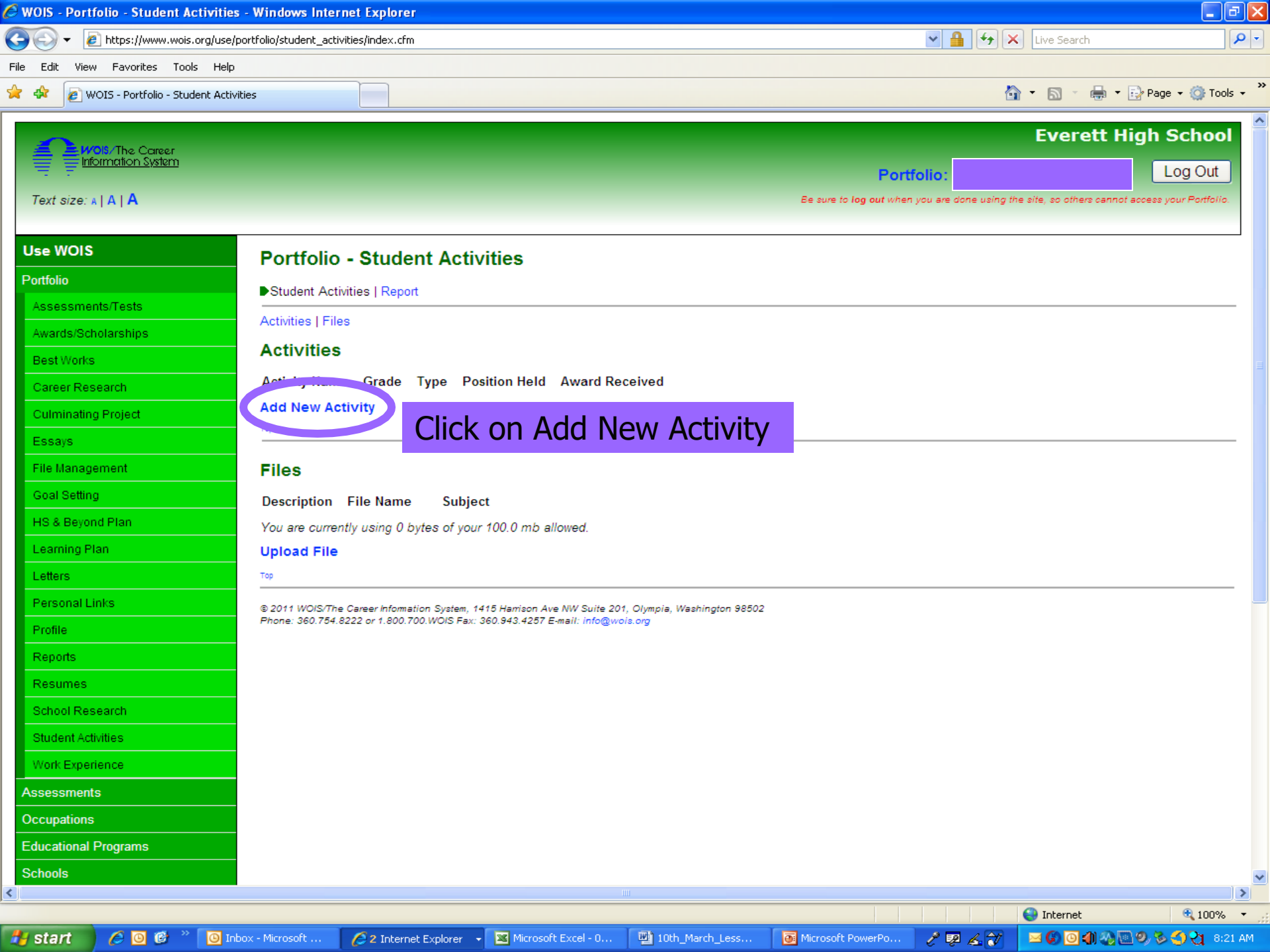
Review WOIS Schools and School Search results that you've saved to your Portfolio, or enter other schools that you're researching.

## Links

- EHS Career Center
- Comparing Interests
- Comparing Two Careers
- Thank You Letter
- Cover Letter
- Functional Resume Worksheet
- Job Interview Assignment

## Weekly Reflections

- Reflection #1
- Reflection #2
- Reflection #3
- Reflection #4
- Reflection #5
- Reflection #6
- Reflection #7
- Reflection #8
- Reflection #9
- Reflection #10



Everett High School

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- Profile
- Reports
- Resumes
- School Research
- Student Activities
- Work Experience

## Portfolio - Student Activities

Student Activities | Report

Activities | Files

### Activities

Activity Name Grade Type Position Held Award Received

Add New Activity

Click on Add New Activity

### Files

Description File Name Subject

You are currently using 0 bytes of your 100.0 mb allowed.

Upload File

Top

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WOIS - Portfolio - Student Activities - Add New - Windows Internet Explorer

https://www.wois.org/use/portfolio/student\_activities/edit.cfm

File Edit View Favorites Tools Help

WOIS - Portfolio - Student Activities - Add New

Everett High School

Portfolio:  Log Out

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**Use WOIS**

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**Portfolio - Student Activities - Add New**

[Student Activities](#) | [View/Edit](#) | [Report](#)

Activity name\*

Grade

Activity type

Position held

Award received

Comments

Top

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Phone: 360-452-1234

Fill in relevant information and click "Add activity"

Done

start

Inbox - Microsoft ...

Internet Explorer

Microsoft Excel - 0...

10th\_March\_Less...

Microsoft PowerPo...

Internet

100%

8:24 AM

# WOIS Activity Log

- ▶ Add as many activities to the list as you can remember from 9<sup>th</sup> and 10<sup>th</sup> grade.
- ▶ You can access WOIS anytime you want from any computer to update your activity log and research careers, colleges and scholarships.