



Advisor Name(s) Scott Shafer CTSO Program: TSA Location Cascade

## Career & Technical Education Student Organization – 2011-2012

### STUDENT LEADERSHIP – PROGRAM OF WORK

Each Career & Technical Education Student Organization advisor is required to file a Student Leadership Program of Work on or before **October 30, 2011**. The Program of Work will be developed and signed by Student Leadership officers and advisors. This Program of Work should include the following information:

Career & Technical Education Student Organization STUDENT LEADERSHIP – PROGRAM OF WORK						
Major Category	Event / Activity	Start Date	Completion Date	Advisors Responsibility	Student Responsibility	Cost and or Resources Needed
<b>Leadership – Student officers &amp; training</b> <ul style="list-style-type: none"> <li>Roles &amp; responsibilities <ul style="list-style-type: none"> <li>Activities for Leadership growth</li> </ul> </li> <li>Meeting dates</li> <li>Membership – plan to recruit and retain members (promotional activities)</li> </ul>	State Leadership Conference  Office meeting weekly before club meeting.	11/2011  Weekly		Escort Students to event location  Provide time and space for meetings	Participate in a day long leadership conference with other TSA groups from around the state  Officers plan for upcoming events and meetings	\$20.00 each plus sub for the teacher. 6 students from TSA attended

<b>Career &amp; Technical Education Student Organization STUDENT LEADERSHIP – PROGRAM OF WORK</b>						
Major Category	Event / Activity	Start Date	Completion Date	Advisors Responsibility	Student Responsibility	Cost and or Resources Needed
<b>Educational Activities</b> i.e., field trips, guest speakers, trade shows	Art Institute, ITT and other technical Schools	Winter AI-October 2011 ITT-Dec. 2011		Contact and organize guest speakers and field trips.	Get permission slips, take notes on field trips, post notes to Google groups site.	TBD
	VEX Robotics Warm up	Feb 11				
<b>Social/Recreational</b> i.e., host another chapter social, community events	Host A regional event	Winter 2011-12		Organize and advertise event	Help with organization and running of event	Cost of material TBD
	TSA Movie Night	2 <sup>nd</sup> Semester		Obtain administration approval	Organize event and site	

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<b>Community Service</b> i.e., inventory for local merchant, canned food drive, adopt a community organization, service projects	Participate in the Cascade Food Drive	Dec 2011		Organize groups	Go to local grocery stores and collect food and money for the school wide food drive	None
<b>Competitive Events</b> i.e., Local, Sub-District, District, Regional, State, Nationals	Regional / state and National North Kitsap Dec10th HM Jackson Feb 4th	Winter 2011 for regional Spring 2012 for state and summer 2012 for National		Provide guidance and organization for funding these trips	Work on projects for completions and fund raising	TBD State is \$190 National ???
<b>Ways and Means</b> i.e., How Program of Work will be funded (Fund Raisers)	Club is offering video services to the district and community.	On going		Provide guidance and adult supervision at the events. Create flyers for middle and elementary schools for class offerings.	Recording events, editing, duplicating product	\$1000

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<b>Other</b> i.e., Membership, Recognition of Accomplishments	Announcements will be made through the school PA system, the school broadcast and the school newspaper.  Implement Remind101 texting service.	On Going		Contact the appropriate people to get the publication included.	Write the announcement.	None
<b>End of School Year Final Interview/report from students on the Program of Work</b>	Students will fill out a survey	June 2012		Create and collate results of survey	Take the survey	none



Additionally, each CTSO advisor will report their activities **by December 2, 2010, March 2, 2011 and June 1, 2011**. These reports will include progress on the Student Leadership Program of Work as well as other student advisory activities..

Advisor Name(s): \_\_\_\_\_ Scott  
Shafer \_\_\_\_\_

Advisor Signature(s) & Date: \_\_\_\_\_

CTSO President Name: \_\_\_\_\_

CTSO President's Signature & Date: \_\_\_\_\_