



CTSO Advisor Electronic Report Form 2011 – 2012

Directions for use:

Use the tab key to go from box to box

When finished, please save a copy of this on your computer.

Please submit this as an *email attachment* to the CTE Office (to Diane Storm by designated due dates)

CTSO: DECA BUILDING LOCATION: EHS

Please mark the date of this report:

Report Due Dates:

☐ December 13, 2011 ☒ March 22, 2012 ☐ June 22, 2012

The following is a log outlining the duties spent by the CTSO Advisor:

Advisors Name:	Shane Kleven			
Date Worked	Event/Activity	Major Category	# of Students	Work Performed
9-6	Officer meeting	leadership	4	Planning for year
9-7	General meeting	leadership	10	Safeway takeover planning
9-12	General meeting	leadership	15	Safeway takeover planning
9-19	General meeting	leadership	15	DECA plan of work
9-26	General meeting	leadership	14	meeting at Safeway
10-3	Officer Meeting	leadership	4	DECA Plan of work
10-10	General meeting	leadership	12	planning
10-15	Safeway Takeover	Community service	20	Supervised students during Takeover
10-17	General meeting	Comp event practice	12	DECA role plays
10-19	General meeting	Comp event practice	12	DECA test practice
10-24	General meeting	Comp event practice	12	DECA test practice
11-7	General meeting	Comp event practice	12	DECA test practice
11-14	General meeting	Comp event practice	11	DECA role plays
11-21	General/officer meeting	leadership	9	DECA test practice
11-23	General meeting	Comp event practice	11	DECA role plays
11-28	General meeting	Comp event practice	11	DECA role plays
11-30	General meeting	Comp event practice	10	DECA test practice
12-5	General meeting	Comp event practice	11	DECA role plays
12-7	General meeting	Comp event practice	10	DECA role plays
12-12	General meeting	Comp event practice	11	DECA test practice
12-14	General meeting	Comp event practice	9	DECA role plays
1-4	General meeting	Comp event practice	10	DECA test practice



1-9	General meeting	Comp event practice	11	DECA role plays
1-11	Area Competition	Competitive events	11	Supervised students at Convention Center
1-15	"Minute to win it"	St Comp event practice	8	DECA test practice
1-18	General meeting	St Comp event practice	8	DECA role plays
1-23	General meeting	St Comp event practice	8	DECA test practice
1-25	General meeting	St Comp event practice	8	DECA role plays
1-30	General meeting	St Comp event practice	8	DECA test practice
2-1	General meeting	St Comp event practice	7	DECA role plays
2-7	General meeting	St Comp event practice	8	DECA test practice
2-8	General meeting	St Comp event practice	7	DECA role plays
2-13	General meeting	St Comp event practice	8	DECA test practice
2-15	General meeting	St Comp event practice	6	DECA role plays
2-20	General meeting	St Comp event practice	8	DECA test practice
2-22	General meeting	St Comp event practice	8	DECA role plays
2-27	General meeting	St Comp event practice	8	State practice tests
2-29	General meeting	St Comp event practice	8	State role plays
3-5	General meeting	St Comp event practice	8	State practice tests
3-6	General meeting	Comp event practice	7	State role plays
3-8 thru 3-10	State Competition	Comp event practice	7	Supervised students in Bellevue



3-13	General meeting	leadership	5	Safeway takeover implementation
3-19	General meeting	leadership	5	North Middle school plan

Please make sure that you keep an electronic copy of the report for your records and forward a copy to Carl Fender and Diane Storm by the due date above.