

## **Auto Advisory Meeting Minutes**

### **April 30, 2008**

#### **Members Present**

Peter Smith	Cascade High School
Carl Fender	Everett SD
Jack Pennington	Pignataro VW
Pete Calkins	Shoreline CC
Stewart Ripley	Action Auto Parts
Gary Neill	Renton Voc Tech
Ron Olsen	AYES

Pennington called the meeting to order at 5:30 PM

#### **1<sup>st</sup> agenda item - two year plan**

Smith has completed an outline which he and Fender will review, finalize and submit to committee over the next couple of weeks. Smith will meet with Fender on Thurs the 8<sup>th</sup> of May. The plan will include items such as safety review by committee, Equipment and software purchase, and student leadership. It was discussed that these issues will be addressed by:

1. Safety review will take place at the first meeting in the fall
2. Equipment is being reviewed/evaluated by Smith/Fender and will be finalized this spring
3. Student leadership is being addressed by involvement with Skills USA chapter

#### **2<sup>nd</sup> Agenda Item – AYES interns and summer conference**

It was agreed that Smith will attend the AYES summer conference in Detroit in July and he has registered and made airline reservations. Smith and Fender are also considering having Smith attend the WACT conference in Spokane this August.

Smith has 3 potential interns this summer and Pennington will Job Shadow 2 of them. One student is interviewing at a local Honda dealership this week. Peter will be doing the intern/mentor training with Ron this spring. The date will be announced later. Peter has received his intern/mentor training supplies.

#### **3<sup>rd</sup> Agenda Item – Volunteer recognition**

Smith is having a BBQ to recognize/thank advisory members for their help this school year. The BBQ is scheduled for June 18<sup>th</sup>.

#### **4<sup>th</sup> Agenda Item – Program status/update**

Fender and Smith are still considering a software/hardware training program for fall implementation and will keep the committee posted. Smith has requested the classroom and parts-room be painted this summer. The alignment machine has arrived and we are awaiting installation/training from Hunter. Some modifications were required of our alignment hoist.

The meeting was adjourned at 7:00PM