

August 20, 2004

Tiffany McVeety  
NW Women's Business Center  
728 – 134<sup>th</sup> Street SW, Suit 128  
Everett, WA 98204

Dear Tiffany:

I want to invite you to serve on the Business Advisory Committee. Vocational advisory committees help to ensure that students graduate with a career plan and enter the workforce with current job specific skills.

The Career and Technical Education program in Everett Public Schools contains seven areas of learning, each with their own advisory committee. Each committee is made up of representatives from industries that give feedback to ensure that lessons taught in the classroom align with current standards. As a member of this committee you will be asked to give input in your area of expertise.

Enclosed in this packet you will find:

- Business Advisory Committee Job Description
- Everett Public Schools Partnership Brochure
- Everett Public Schools District Guide and Boundary Map

Our first meeting for the year will be a combined meeting with other committees, scheduled for **September 29, 2004, 4-6:00 p.m. at Cascade High School** in the cafeteria. At this meeting the additional three meetings of the year will be scheduled.

Please take time to review the enclosed information and feel free to call me with any additional questions.

Sincerely,

Lauren Hadley  
Partnership Coordinator

Enclosures