

**Business Advisory Committee
Cascade High School
November 18, 2004
3:30 – 5:00 p.m.**

3:30 Introductions (5 minutes)

Please provide your name, where you work and describe what you do.
Teacher include the courses taught

3:35 Elect chairperson for next two years if needed

Chairperson takes over facilitation of meeting

3:40 Choose one of the following (15 minutes):

**Student Presentation
Tour of vocational classrooms
Updates from industry**

4:00 Curriculum discussion (what we teach)

Review the handout of units currently taught in business classes. Spend about 10 minutes on each question:

1. Is there a need in the community to teach these courses?
2. Do these courses address the skills needed for your future employees?
3. What are the emerging needs in your areas of business?
4. What employment training will be needed to meet these emerging needs?

4:30 Proposed Courses

1. After reviewing the course description, are these courses relevant in today's employment market? Is there a need for these skills in our community? (Snohomish County, Washington State)
2. If the answer is yes, then what are the key concepts that should be taught in these areas?
3. If the answer is no, what should be offered to enhance opportunities for students? *Other option could include hospitality, tourism, insurance, advertising or entrepreneurship.*

Upcoming meetings: February 24, 2005 and April 21, 2005