

September 24, 2004

Cathy Reitan
Center for Career Alternatives
3331 Broadway, Suite 1001
Everett, WA 98201

Dear Cathy,

It was great to speak to you on the phone last week. I am excited to be able to send you information about the Career and Technical Education General Advisory Council. Thank you for serving as a member of this council.

The Career and Technical Education program in Everett Public Schools contains four pathways of learning; business and marketing, health and human services, agriculture and science and technology and industry. The General Advisory Council is made up of representatives from these four areas and serves to give feedback to ensure that lessons taught in the classroom align with industry standards. As a member of this council you will be asked to give input in your area of expertise.

Enclosed in this packet you will find:

- General Advisory Council Member Job Description
- Agenda for the advisory kickoff to be held on September 29, 2004
- Everett Public Schools District Guide and Boundary Map

Please take time to review the enclosed information. Please feel free to call me with any additional questions.

Sincerely,

Lauren Hadley
Partnership Coordinator

Enclosures