

**Technology Advisory Committee
Everett High School, Room B218
February 11, 2009 – 5:30 – 7 p.m.**

5:30 Welcome

Present – Jeff M., LauriBeth H., Murray R., Corey S., Rob W., John L., Lauren H.

5:35 Student presentation on writing
(Maggie was going to present and was absent.)

6:00 Student profiles – what skills should a new employee bring with them if they want a job at Microsoft? Nintendo? Etc.

Basic Technical Skills, Practical experience (a level of computer literacy), General – broad-based educational experience, practical experience, small employers need a broader range of skills, larger companies look for more specialization.

Basic Office Automation skills – ms office, connect to network, style sheets, headers/footers, footnoting, how to use “help” feature, simple networking – ping, trace route.

Entry level IT – Help desk – a little server side work. Web – but not necessarily programming. Content management, creativity – showing initiative, need to like to work through things, know when to ask questions, know how to ask questions, be willing to ask questions. Passion and excitement for a particular field, not just chasing money.

6:25 Management training

Basic project management – give students the opportunity to see how all parts work together. Understand they must work with others, that sometimes their work is dependant upon others.

6:40 Technology advocacy

Did you know? video

6:50 Agenda items for next meeting

7:00 Adjourn

Upcoming meeting: April 22, 2009