

February 20, 2003

Scott McEldoon  
ITT Technical Institute  
2525 – 223<sup>rd</sup> St. SE  
Bothell, WA 98021

Dear Scott,

Thank you for agreeing to help recruit a member of the ITT Technical Institute staff to the Technology and Industry Advisory Committee for Everett Public Schools. Enclosed is information about this committee. The next meeting of this committee will be March 3, 2003 at Jackson High School from 5:00 – 7:00 p.m.

The Career and Technical Education program in Everett Public Schools contains four areas of learning; business and marketing, health and human services, agriculture and science and technology and industry. Each committee is made up of representatives from industry and serves to give feedback to ensure that lessons taught in the classroom align with industry standards. As a member of this committee you will be asked to give input in your area of expertise.

Enclosed in this packet you will find:

- Technology and Industry Advisory Committee Job Description
- Advisory Committee overview brochure
- Everett Public Schools Partnership Brochure
- Everett Public Schools District Guide and Boundary Map

Please feel free to call me with any additional questions.

Sincerely,

Lauren Hadley  
Partnership Coordinator

Enclosures