

**Work Based Learning Advisory Committee**  
**Sequoia High School**  
**October 26, 2004**  
**3:00 – 4:30 p.m.**

John begins meeting by clarifying the role of the advisory committee to provide industry expertise and advice for vocational programs.

**2:30 Introductions (5 minutes)**

Please provide your name, where you work and describe what you do. As members to share why they volunteer to serve on the committee.

Teachers include the employment placements.

**2:35 Elect chairperson for next two years if needed**

Chairperson takes over facilitation of meeting

**2:40 Choose one of the following (15 minutes):**

**Student Presentation**

**Tour of vocational classrooms**

**Updates from industry**

**3:00 Curriculum discussion (what we teach)**

Review the handout of units currently taught in marketing classes. Spend about 10 minutes on each question:

1. Is there a need in the community to teach these courses?
2. Do these courses address the skills needed for your future employees?
3. What are the emerging needs in your areas of business?
4. What employment training will be needed to meet these emerging needs?

**Upcoming meetings: March 8, 2005 and May 3, 2005**