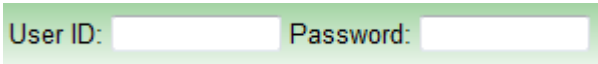
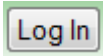
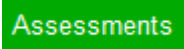





WOIS Skills Assessment

1. Print and copy the **Skills Worksheet** for each student.
2. Have students complete the **Skills Worksheet** by thinking of 3 things they like to do, then placing a check mark next to the Skills they feel they used in each of the 3 things they like to do.
3. On the last page of the **Skills Worksheet**, have students record the numbers of the **5 Skills they enjoy** using the most, their **10 moderately satisfying skills**, and **20 somewhat satisfying skills**.

Students will need their **Skills Worksheet** to complete the **Skills Assessment** in WOIS:

1. Log in to www.wois.org with your site key.
2. Log in with your **User ID** and **Password**
A screenshot of the login form showing two adjacent text input fields. The first field is labeled "User ID:" and the second is labeled "Password:". Both fields are empty.
3. Click **Log in**
A rectangular button with a thin border and the text "Log In" in a blue sans-serif font.
4. Click on **"Assessments"** in the navigation panel on the left side of the screen.
A green rectangular button with the word "Assessments" in white sans-serif font.
5. Click on **"Skills."**
A yellow rectangular button with the word "Skills" in black sans-serif font.
6. Click **Start** to begin the assessment.
7. Using their **Skills Worksheet**, students can click on **all 5 of their Very Satisfying Skills in the grey columns**.
8. Then they click **Very** in the blue column for **Very Satisfying Skills** and those **5 skills** will move to the blue column.
9. Do the same for the **moderately satisfying skills** and the **somewhat satisfying skills**.
10. Click **"Rate Skills"** under the far right blue column.
11. Click **"Save to My Portfolio"** to save the results to the **WOIS Portfolio**.
12. Click **"Return to my Skills results"**
13. Click **"Top 30 Occupations"** above the grey line. This provides the students with 30 occupations that match the skills they chose.