

Interview

Work

Life

Learning Outcomes: Students will learn and practice the industry standard skills required to apply for employment.

Alignment with Standards:	<p>Essential Academic Learning Requirements Grades 9/10 Grade Level Expectations: This lesson is aligned with Writing 1.5.1 and Educational Technology 1.3.2 and 1.3.3. Students will develop materials in a career-appropriate format. They will locate, analyze, and use information from a national career database.</p> <p>Common Core State Standards Grades 11-12: This lesson is aligned with...College and Career Readiness Standards for Speaking and Listening, Presentation of Knowledge and Ideas 6, Adapt speech to a variety of contexts and tasks, demonstrating a command of formal English when indicated or appropriate.</p> <p>American School Counselor Association National Standards: This lesson is aligned with ASCA Standard C: Students will understand the relationship between personal qualities, education, training and the world of work.C:C1 Acquire Knowledge to Achieve Career Goals, C: C1.3 Identify personal preferences and interests influencing career choice and success.</p> <p>21st Century Skills:</p> <ul style="list-style-type: none"> • Self-direction: Systematic and comprehensive planning, Self-instruction, Resources, Effective and sustained effort, Self-monitoring and reflection, Results are valuable • Problem Solving: Identifying and addressing obstacles, Identifying solutions, Self-evaluation and reflection 		
Materials:	<ul style="list-style-type: none"> • Teacher Lesson • Teacher Intro. Power Point presentation 	<ul style="list-style-type: none"> • Copies of hand outs: <i>CE Mock Interview Questions and Rubric</i> 	<ul style="list-style-type: none"> • Computer/Internet Access
Implementation:	<ul style="list-style-type: none"> • Ask students about their prior experiences with interviews. <i>How many have they experienced? For which positions/jobs? What are their insights in to the process? What went well or not so well in the interview and what did they learn from the process?</i> • Present PowerPoint providing them with more background information for effective interviewing skills. <i>(Open file: Teacher_Intro_Interview_Presentation)</i> • Complete the presentation. <i>(*Students will need computers to complete the next part of the lesson)</i> • Discuss your class process for setting up and participating in mock interviews. • Create a schedule for interviews and communicate the times to the students. • Students will need to have access to computers in order to download/save the interview questions & rubric. • Have students with the list of questions and the rubric. <i>(CE Mock Interview Questions and Rubric)</i> • Review the questions & rubric and have students write enter their responses for each question & SAVE with their name. • Once all students are ready, have students pair up & partner practice, scoring each other on the rubric, & providing each other with positive feedback. • When students have completed their mock interview questions & peer practice they will need to UPLOAD it with their name to the class Moodle site. 		
Additional	Article:		

Resources:	10 ways intelligent job seekers blow their interviews
-------------------	---