



## CTSO Advisor Electronic Report Form 2012-2013

### Directions for use:

Please submit this as an *email attachment* to the CTE Office (to Diane Storm by designated due dates)

**CTSO:** FIRST FTC and FRC Robotics **BUILDING LOCATION:** Cascade High School

Please mark the date of this report:

Report Due Dates:

☒ December 7, 2012 ☐ March 8, 2013 ☐ June 14, 2013

The following is a log outlining the duties spent by the CTSO Advisor:

|  |                                    |   |
|--|------------------------------------|---|
| <b>Advisor's Name:</b><br>Linda Anderson |                                    |   |
| <b>Date Worked</b>                       | <b># of Students Participating</b> | <b>Work Performed</b>                                   |
| Th 09/27/12                              | 16                                 | First student meeting- finding out who is interested    |
| Th 10/04/12                              | 15                                 | Team meeting  |
| M 10/08/12                               | 4                                  | Executive team meeting – assign roles                   |
| Th 10/11/12                              | 14                                 | Team meeting  |
| M 10/15/12                               | 8                                  | Executive team meeting – plan responsibilities          |
| Th 10/18/12                              | 19                                 | Team meeting  |
| M 10/22/12                               | 8                                  | Executive team meeting – work on committees             |
| Th 10/25/12                              | 20                                 | Team meeting  |
| M 10/29/12                               | 9                                  | Executive team meeting – work on committees             |
| Tu 10/30/12                              | 12                                 | Team meeting  |
| W 10/31/12                               | 16                                 | Team Meeting  |
| Th 11/01/12                              | 12                                 | Team meeting  |
| F 11/02/12                               | 12                                 | Team Meeting  |
| M 11/05/12                               | 14                                 | Team meeting  |
| Tu 11/06/12                              | 15                                 | Team Meeting  |
| W 11/07/12                               | 10                                 | Team meeting  |
| Th 11/08/12                              | 18                                 | Team Meeting  |
| F 11/09/12                               | 11                                 | Team meeting  |
| Tu 11/13/12                              | 12                                 | Team Meeting  |
| W 11/14/12                               | 14                                 | Team meeting  |
| Th 11/15/12                              | 18                                 | Team Meeting  |
| F 11/16/12                               | 12                                 | Field Trip: FTC League Qualifier at King's HS (Round 1) |
| M 11/19/12                               | 14                                 | Team Meeting  |
| Tu 11/20/12                              | 13                                 | Team Meeting  |
|  |                                    | (continued...)  |

Please see detailed description about team meetings on the next page.



|  |                                    |   |
|--|------------------------------------|---|
| <b>Advisor's Name:</b><br>Linda Anderson   |                                    |   |
| <b>Date Worked</b>   | <b># of Students Participating</b> | <b>Work Performed</b>                                   |
| M 11/26/12   | 12                                 | Team Meeting  |
| Tu 11/27/12  | 14                                 | Team Meeting  |
| W 11/28/12   | 14                                 | Team Meeting  |
| Th 11/29/12  | 18                                 | Team Meeting  |
| F 11/30/12   | 12                                 | Field Trip: FTC League Qualifier at King's HS (Round 2) |
| M 12/03/12   | 14                                 | Team Meeting  |
| Tu 12/04/12  | 11                                 | Team Meeting  |
| W 12/05/12   | 14                                 | Team Meeting  |
| Th 12/06/12  | 10                                 | Team Meeting  |
| F 12/07/12   | 10                                 | Field Trip: FTC League Qualifier at King's HS (Round 3) |
|  |                                    |   |
|  |                                    |   |
| <p>Note - At each meeting we do some or all of the following (different students are working on different things; the advisor is also actively working with the students on most of these items):</p> <ul style="list-style-type: none"> <li>• Team building activities</li> <li>• Building our organization</li> <li>• Develop a game strategy</li> <li>• Designing robot features</li> <li>• Building and enhancing the robot</li> <li>• Learning how to program the robot</li> <li>• Contacting potential sponsors and mentors</li> <li>• Working on the engineering journal</li> <li>• Researching and preparing awards submissions</li> <li>• Working on our media presence (website, blog, etc.)</li> </ul> <p>Also, I have done a fair amount of work on my own time, but have recorded only the time spent with students here.</p> |                                    |   |
|  |                                    |   |
|  |                                    |   |
|  |                                    |   |

*Please make sure that you keep an electronic copy of the report for your records and forward a copy to Diane Storm by the due date above.*