



CTSO Advisor Electronic Report Form 2013-2014

Directions for use:

Please submit this as an *email attachment* to the CTE STEM Office (to Diane Storm by designated due dates)

CTSO: _____ BUILDING LOCATION: _____

Please mark the date of this report:

Report Due Dates:

XXX December 7, 2012 ☐ March 8, 2013 ☐ June 14, 2013

The following is a log outlining the duties spent by the CTSO Advisor:

Advisor's Name: Maggie Thorleifson Stacey Hall				
Officer Summer Planning Meeting	7-12	Noon-3	7	JHS c240
MillCreek 3 on 3 – collaboration with Tatorbots and Royal Robotics	7-13	7am-3pm	6	Mill Creek Town Center
KlaHayYa Day Parade	7-20	6:30-3	10	Snohomish
Leadership Camp	7-30 /8-3	All	6	Chewlah Leadership Camp
Night Out Against Crime set up	8-5	Noon-2	4	JHS c240
Night Out Against Crime	8-6	3pm-8pm	6	South Everett Neighborhood Center
Officer Meeting	8-9	4:30-8:30	7	Jhs c240
Boeing Family Day	8-18	7am-5pm	13	Boeing
Freshmen BBQ	9-3	10-1:30	7	JHS parking lot
Team Meeting	9-9	5-7	All team(25 members)	JHS Library
FIRST WA team briefing	9-10	7-8p	Coach	online
Officer Meeting	9-13	2:30-5	7	Jhs c240
Update Team Profile	9-11	2-3	Coach	TIMS
Safety Workshop Prep	9-12	3-5	Lead Mentor – 3 students	JHS c240
Safety Workshop	9-16	5-7	All team 33	Library



Officer Meeting	9-20	2:30-5	7	Jhs c240
Team Meeting	9-23	5-7	All team(25 members)	JHS Library
Parent Meeting	9-23	7-8	All Team Parents	JHS Library
Team Tools Safety Training @ Lowes	9-25	6-8pm	25	Lowes
Initial Team District Registration	9-26	9am	Coach	jhs
Officer Meeting	9-28	Noon-4	7	Jhs c240
Robot Repair for Girls Gen	9-28	5-9	7	JHS c240
Team Meeting	9-30	5-7pm	All team(25 members)	JHS Library
Kick Off Team Registration	10-4	2pm	Coach	online
Officer Meeting	10-4	2:30-7	7	Jhsc240
Boeing Grant work	TBD		Coach	
Engineering Math Class	10-9	6-8pm	All Team members	JHS Library
Second District Competition Registration	10-10	9am	coach	jhs
Officer Meeting	10-11	4:30-7	7	Jhs c240
Girls Generation Competition	10-12	5:55a-7pm	All Team	Tahoma Jr. High
Team Meeting	10-14	5-7	All team(25 members)	JHS Library
CAD1 Class part1	10-15	6-8p	CAD Subteam	JHS c240
Officer Meeting	10-18	4:30-7	7	Jhs c240
Machine Shop Training	10-19	8am-4pm	Machining Sub Team	Terry's Machine Shop
Team Meeting	10-21	5-7	All team(25 members)	JHS Library
CAD1 Class part2	10-22	6-8p	CAD subteam	JHS c240
Officer Meeting	10-26	4:30-7	7	Jhs c240
Team Meeting	10-28	5-7	All team(25 members)	JHS Library
CAD2 Class part 1	10-29	6-8	CAD subteam	Jhs c240



Oktoberfest-Community Halloween Booth	10-30	3-5:30	All Team	JHS commons
Statics Class	10-30	6-8	All Team	JHS Library
Officer Meeting	11-2	Noon-3	7	Jhs c240
Team Meeting	11-4	5-7	All team(25 members)	JHS Library
Statics 2 Class	11-6	6-8p	All team	Jhs library
FIRST Team Training Workshop	11-9	Noon-3	7	TBD
Drive Train Class Day1	11-13	6-8	Drive Train Sub Team	JHS Library
Officer Meeting	11-16	10-noon	7	Jhsc240
Drive Train Class Day 2	11-16	Noon-5	Drive Train Sub Team	Jhs c240
Team Meeting	11-18	5-7	All team(25 members)	JHS Library
Actuation Class	11-20	6-8pm	All Team	JHS Library
Officer Meeting	11-23	10-2	7	Jhsc240
Team Meeting	11-25	5-7	All team(25 members)	JHS Library
FIRST ROBOTICS COMPETITION team registration Deadline:	11-30		Coach	online
Team Meeting	12-2	5-7	All team(25 members)	JHS Library
Team Elf Day	12-4	6-8	All Team	JHs c240
Officer Meeting	12-7	10-noon	7	Jhsc240
Team Meeting	12-9	5-7	All team(25 members)	JHS Library
3 rd District Event Registration	12-12	9am	Coach	online
Officer Meeting	12-14	10-noon	7	Jhsc240
Team Meeting	12-16	5-7	All team(25 members)	JHS Library
FRC Kick Off	1-4	6:30a	25	Mount Lake Terrace
Team Game Strategy	1-5	Noon-9p	25	JHS c240



Missing Parts List to FIRST	1-6		Student Lead	TBD
Team Meeting – Rules presented random design teams form meet during week	1-6/ 1-10	4pm – 8pm	25	JHS c240
Design Teams present ideas to team, parents, sponsors	1-11	8am – noon	25	JHS c201
Engineering Committee Meeting	1-18	9-noon	3 – 7 mentors	TBD
Design decision and subteams	1-18	4:30 – 6:30	25	JHS c240
Payment for FRC Registration is due for all events registered	1-24	n/a		Due to FIRST
Sub Team Meetings M-W & T-Th	1-21/1-25	6 – 10pm	9	JHS c240/Terry's Machine

Please make sure that you keep an electronic copy of the report for your records and forward a copy to Diane Storm by the due date above.