

Copy on to school letter head

(Date)

Dear Parent/Legal Guardian:

In 1988 the Washington State Legislature mandated that a program of HIV prevention education be presented to students yearly beginning with the fifth grade. The Everett School District has adopted an appropriate program for HIV/AIDS prevention education.

A meeting will be held on (day of week) of (Month, day, year) from (time) to (time) at (place) to provide parents an opportunity to preview the HIV prevention education program. All student instructional materials will be available for your inspection. This will also enable you and your child to have some meaningful family discussions both before and after the classroom presentation.

Following a preview of the materials, parents who wish to have their child excused from participation in the HIV/AIDS prevention program may sign a release form. State law provides that a parent or guardian must attend such a meeting before they can have their child or legal ward excused from participation in the HIV prevention program.

We look forward to seeing you and discussing this important topic with you.

Sincerely,

(School Principal)