

INFORMATIONAL BOOKLET

STUDENT REPRESENTATIVES

EVERETT SCHOOL BOARD

2018-2019



WELCOME

Congratulations to you as a new student representative to the Everett School Board. We welcome you as a partner in the year ahead.

As a student representative to the school board, you are a critical part of the policy and decision-making of the school district. We value your personal insights and your perspective as a student and a member of the community.

Besides your individual contribution to board deliberations at meetings, an equally important responsibility is communication. We hope you will inform students about the issues the board is considering and the factors that may have an impact on our decisions. In addition, the comments and ideas you provide from your student constituents are an invaluable resource to the board.

This handbook is designed to inform you about board membership. Occasionally, however, some practices and procedures may be unclear. We encourage you to ask questions of any board member, the superintendent, or an appropriate member of the staff.

Thank you for accepting this responsibility. We appreciate the time and energy you will contribute to representing and to serving the students of Everett Public Schools.

Dr. Gary Cohn
Superintendent

Carol Andrews
Pam LeSesne
Caroline Mason
Traci Mitchell
Board of Directors

STUDENT
REPRESENTATIVES
POLICY/PROCEDURE

THE BOARD OF DIRECTORS

Student Representation to the School Board

The board seeks the advice and perspectives of students who attend Everett Public Schools. Thus, the board establishes two non-voting positions for student representatives to the board. Each year one position will be held by a senior (grade twelve), and one position by a junior (grade eleven). Each position will be for a two-year term. The two-year terms will be staggered. A sophomore student will be selected each year from one of the four high schools to begin service the following year. High schools will be selected to provide candidates for the student representative position on a four-year rotation.

The purpose of this policy is to foster an environment whereby student views may be voiced, and students may listen to and evaluate the opinions of others. The student representatives are expected to increase directors' awareness of students' views, as well as to communicate the perspectives of the board and understanding of district policy to the students.

The superintendent will establish procedures to implement this policy, as well as to develop appropriate requirements for an opportunity to earn course credit for student service each year.

Adopted: June 14, 2011

THE BOARD OF DIRECTORS

Student Representation to the School Board

Role

The role of the student representative will be:

1. To provide student insight and perspective to the school board;
2. To serve as liaison to the students of the district; and
3. To report to district students about the work of the school board.

Eligibility Requirements

The eligibility requirements for a student representative are:

1. To be a student in good standing with passing grades in every class, regularly attending a district high school, and enrolled in grades eleven or twelve;
2. To maintain a 2.5 minimum grade point average;
3. To have demonstrated prior involvement in school, extra-curricular, and/or community-based activities; and
4. To be willing to commit the necessary time to attend the regular board meetings including board conferences, and to perform the duties and responsibilities of a student representative. Student attendance at special board meetings will normally be optional.

Responsibilities

Responsibilities for a successful student representative are:

1. To gather input about issues facing the board and to communicate to students about the activities of the board;
2. To be bound by all applicable rules and regulations pertaining to the elected board members;
3. To maintain regular school attendance, appropriate conduct and grade point average;
4. To participate in board discussions, but not to make motions, vote, hold board offices, or attend executive or closed sessions unless invited by the board; and
5. To receive materials distributed to board members, with the exception of materials relating to executive/closed sessions, individual students, employees, and other confidential matters.
6. To represent the board in a professional manner when engaged in board work, including appropriate attire at board functions, e.g. casual business dress for board meetings.

Limitations

Each student representative:

1. Will not be responsible for representing constituencies aside from the district student body at large; and
2. Will not be paid or receive an honorarium, but will be reimbursed for out-of-pocket expenses reasonably incurred in carrying out the duties of the student representative in accordance with applicable policies and procedures.

Guidelines

1. The district will provide appropriate levels of support and resources for student representatives to carry out their responsibilities.
2. The superintendent or designee will contact student representatives before every regular meeting to facilitate, assist in planning and prepare for board meetings.
3. Attendance at all regular school board meetings is required. Student representatives shall notify the superintendent or designee of a planned absence. If a student representative cannot fulfill the attendance obligations, another student representative may be appointed in their place. Attendance at other school board functions is encouraged, but not required. Student representatives need not attend meetings held during the summer or on a school holiday.
4. Student representatives may receive (.5) pass-fail elective credit per year.
5. Student representatives will provide annually an evaluation of their experience.
6. The procedure for student representatives will be reviewed annually by the school board and student representatives.

Selection Process

1. In accordance with the rotation specified below, each high school will solicit applicants from the sophomore class to serve as student representative to the board for two-year terms during their junior and senior years. Applicants will complete an application packet and will participate in an interview by the selection committee consisting of an area director, a school administrator from the school the student attends, the director of athletics and activities, the PTA council president or designee and a school board member. The selection committee will nominate the candidate for the board of director's consideration and approval.
2. The responsibility to solicit applicants will rotate for the position among the high schools according to the following rotation schedule: Cascade High School, Everett High School, Jackson High School, and Sequoia High School.
 - a. If the school is unable to solicit a qualified applicant in its rotation year, the responsibility will move to the next school in the rotation.

- b. For the 2011-12 school year an exception to the selection process will be made, in which an incoming senior from Cascade High School will be selected for a one-year term and an incoming junior from Everett High School will be selected for a two-year term.
3. The student representative serves at the discretion of the board of directors. The board may remove a student during the term:
- If he or she becomes ineligible;
 - For failure to fulfill his or her duties;
 - For failure to maintain academic standards; or
 - For behaviors that the board deems unacceptable for a member of the board of directors.

In the event a vacancy occurs prior to the end of the term, an alternate from the same school may be appointed by the board to fill the vacancy.

MEETING & CONFERENCE SCHEDULE/AGENDA



Everett Public Schools

Everett, Washington

**School Board Meetings Schedule
2018-19**

<u>MONTH</u>	<u>DATE</u>	<u>MEETING</u>
September	11	Regular Meeting
September	25	Regular Meeting
October	9	Regular Meeting
October	23	Regular Meeting
November	6	Regular Meeting
November	20	Regular Meeting
December	4	Regular Meeting
January	8	Regular Meeting
January	22	Regular Meeting
February	5	Regular Meeting
March	5	Regular Meeting
March	19	Regular Meeting
April	9	Regular Meeting
May	7	Regular Meeting
May	21	Regular Meeting
June	4	Regular Meeting
June	18	Regular Meeting
July	2	Regular Meeting
August	27	Regular Meeting

Unless otherwise announced, all meetings will be held at 4:30 p.m. on Tuesdays at the
Community Resource Center, 3900 Broadway, Everett



Tuesday, May 24, 2011
Regular Meeting

Everett Public Schools Board of Directors Educational Service Center Board Room, 4:30 p.m.

1. Call to Order

1.01 Call to Order

2. Roll Call

2.01 Roll Call

3. Adoption of Agenda

3.01 Adoption of Agenda

4. Consent Agenda

4.01 Consent Agenda

4.02 Approval of the Personnel Report

4.03 Approval of Vouchers

4.04 Approval of Minutes of the April 28, 2011 Special Meeting

4.05 Approval of Minutes of the May 10, 2011 Regular Meeting

4.06 Approval of Minutes of the May 12, 2011 Special Meeting

4.07 Approval of Minutes of the May 19, 2011 Special Meeting

4.08 Approval of the Commissioning Report for Jefferson Elementary School Modernization

4.09 Award of Bid for Madison Elementary School Roof Replacement

5. Recognitions

5.01 Recognition of New Administrative Staff

5.02 Recognition of the Everett Naval Junior Reserve Officers Training Corps

6. Public Comments

6.01 Audience Comments Regarding Items Not on the Agenda

6.02 Audience Comments Regarding Items on the Agenda

7. Superintendent's Report

7.01 Superintendent's Report

8. Strategic Progress Monitoring

8.01 Professional Learning Communities

9. Information/Discussion

9.01 Information/Discussion

10. Action

10.01 Approval of Resolution 1018, Reemployment of Non-Supervisory Certificated Employees

11. Policy Review

11.01 Board Annual Regular Meeting Schedule 2010-11, Revision (second reading)

11.02 Policy 0100, Commitment to Strategic Planning, Proposed Revision (second reading)

11.03 Policy 1000, Legal Status and Operation, Proposed Revision (second reading)

11.04 Policy 1100, Organization, Proposed Revision (second reading)

11.05 Policy 1810, Annual Goals and Objectives (first reading)

11.06 Policy 1140, Student Representation to the School Board, Proposed New Policy (first reading)

12. Upcoming Agenda Items

12.01 Upcoming Agenda Items

13. Board-Superintendent Team Comments

13.01 Board-Superintendent Team Comments

14. Work/Study Session

14.01 Work Session: Data Dashboards, Part 1

15. Executive/Closed Session

15.01 Executive Session

16. Action

16.01 Approval of Superintendent's Contract

17. Board Meeting Self-Evaluation

17.01 Board Meeting Self-Evaluation

18. Adjourn

18.01 Adjourn

EVERETT PUBLIC SCHOOLS CONDUCT CODE FOR STUDENTS

ATTENDING BOARD LEGISLATIVE ACTIVITIES

Attendance at any conference or activity is a privilege. The following conduct policies will apply to all students: This form must be signed by each student attending an activity and brought to the conference site during the conference. Forms must be kept on file in the local school district after the conference.

Students shall abide by the rules and practices of *Everett School District policies* at all times, to and from the designated point of origin of the activity. Students shall respect and abide by the authority vested in the district staff.

The following shall be regarded as severe violations of the Conduct Code:

Should a conduct code violation occur for items 1 through 7 below, regardless of when exposed, the violating student(s) will be sent home and will not be eligible to attend any other district conference during that school year. Determination of penalties for violations will be addressed according to the Everett Public Schools *Student Responsibilities & Rights* handbook.

1. Alcohol and Drugs: A student shall not possess, use, transmit, be under the influence of, or show evidence of having used any alcoholic beverage or other drugs or substances capable of or intended, purported, or presumed to be capable of altering a student's mood, perception, behavior or judgment; other than properly used, over-the-counter pain relievers and medications prescribed by a physician for an individual student, which must be on record with the advisor. Nor shall the student possess, use, sell or transmit paraphernalia associated with drugs, alcohol, or chemical substances in any form, at any time, or under any circumstances, on public or private properties;
2. Curfew: Committing serious violations of curfew regulations outlined in item 9 below;
3. Willful Companionship: Being in the willful companionship of someone who violates any portion of the conduct code, or failing to report any direct knowledge (other than hearsay) of the conduct code violations;
4. Personal Conduct: Participating in social activities other than those with conference participants; conducting acts and/or possession of weapons capable of causing bodily harm or fear of life; defacing or stealing any public or private property (for which financial responsibility will rest solely with offending individuals); other serious violations of personal conduct regulations outlined in item 11 below;
5. Serious violations of the student conduct code of the school district or school that the student represents;
6. Private Transportation: Driving or riding in a private automobile during the conference, unless accompanied by an authorized advisor. [Students are to be housed at the conference site and are not allowed to drive or ride in an unauthorized private automobile.]
7. Abusive Behavior and Lewd Conduct: A student shall not engage in any lewd, indecent, sexual, or obscene act or expression. A student shall not engage in verbal, physical or sexual harassment, hazing, or name-calling. The use of slurs against any person on the basis of race, color, creed, national origin, ancestry, age, sex, sexual orientation, or disability is prohibited.

The following shall be other violations of the Conduct Code:

Should a conduct code violation occur for items 8 through 12 below, regardless of when exposed, the violating student(s) may be sent home and may not be eligible to attend any other state, regional or national conference during that school year. Determination of penalties for violations will be at the discretion of the superintendent.

8. Conference Conduct: Failing to wear the supplied conference ID badge at all times from arrival at the conference until departure at the end of the conference; leaving sessions prior to their conclusion (except in the case of emergency); failing to attend all general sessions and assigned activities (including workshops, competitive events, committee meetings, etc.) for which a student is registered (unless engaged in a specific assignment taking place at the same time);

9. Curfew: Failing to be in your assigned hotel room from the curfew time designated by the superintendent until 6 a.m.; causing any noise or other disturbance audible by anyone in the hallway after the designated curfew time; making room-to-room telephone calls after the designated curfew time; ordering or having delivered any food after the designated curfew time; causing any other unnecessary disturbance or participating in any other inappropriate activity after the designated curfew time;

10. Dress: Failing to abide by the dress regulations established for the conference, as outlined in the Dress Code;
11. Personal Conduct: Failing to keep district adult attendees informed of activities and whereabouts at all times; using tobacco products outside of local school district policies and state law; having a member of the opposite sex in a room if no adult chaperone is present and the room door is not visibly open (e.g., a garbage can be used to adequately prop open a door); having an adult of the opposite sex in a room without a third person present and the door visibly open; and
12. Hotel Conduct: Failing to meet the professional standards of housing facilities; accruing incidental room charges (i.e., phone calls, room service, pay-per-view movies, etc.) without settling the account prior to check-out; throwing objects out the window or into the hallway; moving hotel furniture from rooms (e.g., onto the balcony); failing to follow hotel rules and regulations.

DRESS CODE FOR STUDENTS ATTENDING SPONSORED

ACTIVITIES

The following guidelines have been developed to clarify the dress code used at all conferences (regardless of location). Proper dress for any occasion is a matter of exercising good judgment; thus, should a question concerning the dress code arise, refer to these definitions before making a decision.

ACCEPTABLE CASUAL ATTIRE

(travel to/from conferences, dances, and non-conference activities such as shopping, sightseeing, or going out for meals)

- Males: Slacks, cords, knee length walking shorts, and sport shirts. **NO** denim/jeans (blue or colored) garments, overalls, shorts (except walking shorts), sweat pants, sweat suits, leggings, lycra or spandex stretch pants/shorts or head wear. Undergarments may not show outside of over-garments.
- Females: Slacks, cords, skirt (no shorter than 3" above the knee), blouses, sports shirts, and knee-length walking shorts. **NO** denim/jeans (blue or colored) garments, head wear, overalls, shorts (except walking shorts), sweat pants, sweat suits, Lycra or spandex stretch pants/shorts/spandex tops, spaghetti strapped/ halter-top garments. Undergarments may not show outside of over-garments. Bare midriffs/back and off-the-shoulder garments are not allowed. No camisoles or strappy tank tops unless under a blazer or jacket.

ACCEPTABLE BUSINESS ATTIRE

(Opening/Closing Sessions, workshops, or banquets)

- Males: Dress slacks, dress shirt, dress shoes and socks (no tennis shoes or flip flop sandals), sweater and/or sport coat. (Tie is recommended.) A dress suit or blazer is also appropriate. Shirts are to be tucked in and pants belted.
- Females: Dress (professional business), dress slacks, skirt (no shorter than 3" above the knee), blazer, button-up blouse or collared shirt, coordinated shirt/blouse, city shorts, dress shoes (professional business - **NO** tennis shoes or flip flop sandals). A dress suit or a blazer is also appropriate. Nylons are required with all professional dress. Bare midriffs/back and off-the-shoulder garments are not allowed. No camisoles or strappy tank tops unless under a blazer or jacket.

STUDENT PERMISSION RELEASE FORM

Name of Student _____ Date _____
Home Address _____ Phone _____

Date of Birth _____
Name of High School _____ Phone _____
Advisor(s) in Charge _____

PERMISSION AND RELEASE

This is to certify that I am the parent/legally-authorized guardian of the above-named student ("Student"). I hereby give my permission for the student to attend the 2011 WASA/WSSDA Legislative Conference on February 27-28, 2011 in Olympia, WA.

I hereby give the superintendent or his/her designee, permission to authorize medical treatment for student, as they deem reasonable or necessary, without additional permission from me. I agree to assume responsibility for all costs advanced the Everett School District in order to obtain medical care for student.

If the superintendent or his/her designee questions student's use of alcohol and/or drugs at an activity, they have my permission to mandate that the student take a breathalyzer test to determine their blood alcohol level. In addition, they have my permission to search the student's room for alcohol and drugs.

I consent to the use of student's name and/or photographs in advertisements, web pages, and other publications approved by the Everett School District superintendent or his/her designee.

Student and I have read and agree to abide by the supplied Conduct Code. Should a conduct code violation occur, law enforcement personnel and/or security may be called to assist, and a conduct code committee may be called to determine the appropriate consequences. Consequences may include: disqualification; being removed from office if in officer status; and/or the sending home of the involved student(s). Reasonable care shall be exercised to insure a safe, expedient, and financially feasible mode of transportation back to the home community of the student(s) involved. Should student be sent home, I agree to be responsible for any costs related to his/her return trip home.

In return for allowing student to participate in activities, I hereby agree to **RELEASE, HOLD HARMLESS** and **INDEMNIFY** Everett School District and its employees, agents, contractors, officers, and affiliates from all claims for any injury or damages resulting from any cause, known or unknown, including negligence, which arises out of student's travel to and from or during the sponsored activities.

I understand that I am also signing this Permission and Release on behalf of student, a minor child, and I recognize that I may not release any claims student may have. However, I accept full responsibility for all medical expenses incurred as a result of student's participation in, or travel to and from the events. I also agree to **HOLD HARMLESS** and **INDEMNIFY** Everett School District and its employees, agents, contractors, officers, and affiliates for any claims brought by or on behalf of student.

This Permission and Release is also binding as to any other persons, including family members, heirs, and executors, but does not apply to gross negligence or intentional acts.

I have read, understood, and agree to the conditions and responsibilities as outlined in this Permission and Release. I agree that I have signed this Permission and Release of liability voluntarily.

Parent/Guardian Signature _____ Date _____
Student Signature _____ Date _____
Superintendent Signature _____ Date _____

MEDICAL INFORMATION

Known allergies (drug or natural) _____

Special medication being taken _____

Date of last tetanus shot _____

History of heart condition, diabetes, asthma, epilepsy or rheumatic fever _____

Any physical restrictions _____

Other conditions _____

Family doctor _____ Phone _____

Parent/Guardian Phone: Work _____ Home _____

INSURANCE INFORMATION

Company Name _____ Policy number _____

BOARD MEETING INFORMATION

Welcome to this meeting
of
Everett Public Schools
Board of Directors



The board values public comment on educational issues and recognizes the importance of involving school community members in its meetings.

Board Meeting Schedule: Board meetings are generally held the second and fourth Tuesday of each month at 4:30 p.m. in the boardroom of the Educational Service Center at 4730 Colby Ave. in Everett.

Meeting Agenda: Each regular board meeting agenda is available online on the district website (www.everett.k12.wa.us) the Monday before a regular board meeting; the agenda and minutes for each past meeting are also on the website.

Addressing the Board: At the beginning of each meeting is a period called “Public Comments”. During this period the Board will hear public comment about non-agenda and agenda items. To speak, please complete the “Public Comments” form. The president will call on speakers at the time established and in the order the forms are received. **Remarks are limited to three (3) minutes. Organizations should choose one (1) representative to speak on their behalf. Organizations’ representatives will limit themselves to five (5) minutes.**

The president may interrupt or terminate an individual’s statement if it exceeds the time limit; is personally directed, abusive, obscene or irrelevant; violates the privacy rights of students or adults, or is a description of or a request for changing an imposed student disciplinary action. The board as a whole shall have the final decision in determining the appropriateness of all such rulings.

In addition to speaking at a board meeting, you may contact the board by:

Emailing: schoolboard@everettsd.org

Writing: Everett Public Schools
Board of Directors
3900 Broadway
Everett, WA 98201

Calling: Board Secretary
425-385-4018

Everett School District

School Board Meetings in Executive/Closed Session

Executive Sessions: Before convening in executive session, the presiding officer shall publicly announce the purpose of the executive session and the estimated time when the session will be concluded. According to the Open Meetings Act (RCW 42.30.10), the announced purpose of the executive session must be one of the statutorily identified purposes for which an executive session may be held.

Consideration of the selection of a site or the acquisition of real estate either by lease or purchase.

Rationale: This applies when public knowledge regarding such consideration would cause a likelihood of increased price. The final action of purchasing or leasing real estate shall be taken in open session.

Consideration of a minimum price at which real estate will be offered for sale or lease. Rationale:

Applies when public knowledge regarding such consideration would cause a likelihood of a decreased sale price. The final action of selling or leasing real estate shall be taken in open session.

Review of negotiations on the performance of publicly bid contracts. Rationale: Applies if public knowledge regarding such considerations would cause a likelihood of increased contract costs.

Receive and evaluate complaints or charges against a public officer or employee. Rationale: If such officer or employee requests, the complaint or charge may be heard in a public hearing or open public meeting.

Evaluate the qualifications of an applicant for employment. Note: Final action to hire, and set the salary of an individual employee or employee group shall take place in an open public meeting.

Review the performance of an employee. Note: Final action discharging or disciplining an employee shall be taken in a meeting open to the public.

Evaluate the qualifications of a candidate for appointment to elective office. Note: Any candidate interviews and final action appointing a candidate to fill a vacant elective office shall be taken in a meeting open to the public.

Discuss with legal counsel representing the district matters relating to agency enforcement actions.

Discuss with legal counsel representing the district litigation or potential litigation to which the district or a member acting in an official capacity is, or is likely to become, a party. Rationale: This applies when public knowledge regarding such discussion is likely to result in an adverse legal or financial consequence to the district.

Closed Sessions:

In accordance with RCW 42.30.140, the Open Public Meeting Law shall not apply to:

Quasi-judicial hearings, that portion of the meeting that relates to a quasi-judicial matter involving named parties as distinguished from a matter having general effect on the public or on a class or group.

Meeting governed by Chapter 34.05 RCW, the Administrative Procedure Act, or

Collective bargaining sessions with employee organizations including grievance meetings, interpreting application of a labor agreement, planning or adopting the strategy or position of the governing body.

Robert's Rules Reference

Motion

Takes action

Mr./Ms. President, I move that...

Amend

Changes the motion (requires majority)

“Mr./Ms. President, I move to amend the motion and (strike, add, or substitute)...”

Postpone

Puts off a decision until a set time (requires majority)

“Mr./Ms. President, I move to postpone consideration of the question until...”

Table

Puts off a decision until it is taken from the table (both require majority)

“Mr./Ms. President, I move to table the question.”

“Mr./Ms. President, I move to take (name of item) from the table.”

Previous Question

Close debate and vote (requires 2/3)

“Mr./Ms. President, I call for the previous question on the motion.”

Orders of the Day

Abide by the Agenda (requires a decision by the chair)

“Mr./Ms. President, I call for the Orders of the Day.”

Appeal

Reverses the president's ruling (requires majority)

“Mr./Ms. President, I appeal the decision of the chair.”

Suspend

Ignore the rules to allow a specific action (requires 2/3)

“Mr./Ms. President, I move to suspend the rules to allow (name of motion or action).”

DISTRICT
ADMINISTRATIVE STAFF

Administrative Staff

Elementary Schools/Principal

CWE-Cedar Wood/Bruce Rhodes
EME-Emerson/Dawn Weddle
FVE-Forest View/Darren Larama
GAE-Garfield/Monique Beane
HAE-Hawthorne/Celia O'Connor-Weaver
JAE-Jackson/Falicia Green
JFE-Jefferson/Elizabeth Kelley
LOE-Lowell/Cindy Foster
MAE-Madison/Amanda Overly
MCE-Mill Creek/Brenda Fuglevand
MOE-Monroe/Heather Paddock
PCE-Penny Creek/Maggie Heater
SFE-Silver Firs/Kim Brenner
SLE-Silver Lake/Donna Morris
VRE-View Ridge/Tina Farias
WHE-Whittier/Tony Wentworth
WOE-Woodside/Dr. Betty Cobbs

Middle Schools/Principal

EIS-Eisenhower/Kevin Allen
EVG-Evergreen/Michele Waddel
GWY-Gateway/Linda Butler
HEA-Heatherwood/Laura Phillips
NOR-North/Mitch Entler

High Schools/Principal

CHS-Cascade/Cathy Woods
EHS-Everett/Lance Balla
JHS-Jackson/Dave Peters
SHS-Sequoia/Kelly Shepherd

Support Facilities

CRC-Community Resource Center
MNT-Maintenance
LEC-Lively Environmental Center

Superintendent's Cabinet

Dr. Gary Cohn – Superintendent
Dr. Peter Scott – Associate Superintendent, Curriculum, Assessment, Special Programs
Dr. Sally Lancaster – Assistant Superintendent, Central Region
Larry Fleckenstein – Assistant Superintendent, South Region
Dr. Joyce Stewart – Deputy Superintendent, North Region
Dr. Dana Riley-Black – Executive Director, STEM, Strategic Partnerships, & Legislative Affairs
Becky Clifford – Executive Director, Special Services
Mike Gunn – Executive Director, Facilities & Operations
Debra Kovacs – Executive Director, Human Resources
Jeff Moore – Executive Director, Finance & Operations
Brian Beckley – Chief Information Officer
Leanna Albrecht – Director, Communications

Department Directors

Brian Day – Director, STEM

TBD – Director, Business Services

Dr. Cynthia Jones – Director, Categorical Programs

Dr. Catherine Matthews – Director, Curriculum & Assessment

Dr. Molly Ringo – Director, Maintenance & Operations

Robert Polk – Director, Athletics & Activities

Randi Seaberg – Director, Human Resources

Mary O'Brien – Director, Human Resources

GLOSSARY

Glossary for Student Directors

- ADA - Americans with Disabilities Act.
- AWSP-Association of Washington School Principals
- AYP-Adequate Yearly Progress. Schools are mandated to make measurable academic progress with 37 cells representing all students.
- Cert staff=Teachers. They have a teaching certificate from the state.
- Compacts-Title I expects every school to have a performance “compact” between the school and family. It is student performance data and goals.
- DO-District Office
- EAP-Everett Association of Paraeducators
- EAEOP-Everett Association of Educational Office Personnel (Secretaries)
- ECEA-Everett Extra-Curricular Classified Unit (coaches/advisors)
- EEA-Everett Education Association (teachers’ union)
- ELNA-Everett Licensed Nurses Association
- ESEA- Elementary/Secondary Education Act. Also referred to as No Child Left Behind. This is the current Federal law that mandates testing accountability. AYP is part of this.
- ESSA- Every Student Succeeds Act. Replaced No Child Left Behind Act (NCLB).
- FERPA -Family Educational Rights and Privacy Act.
- 504- Federal provision that allows educational accommodations for some students.
- FTE- Full Time Equivalent. This is how we count students. One student all day = 1.0 FTE. Teachers are counted this way, too. 1.0=Full time, .6=60% of a full contract, etc.
- HR-Human Resources
- IDEA-Individuals with Disabilities Education Act. This is the federal law on Special Education.
- IEP-Individualized Education Plan. Every Special Education student has one.
- NCLB-No Child Left Behind. ESEA. “Nickleby”.
- NEA-National Education Association
- OSPI- Office of the Superintendent of Public Instruction.
- Paraeducator-these are non-certificated employees in schools who typically work with students.
- PDC- Public Disclosure Commission. They enforce laws prohibiting the use of public facilities and resources for a private or political enterprise.
- PLC-Professional Learning Communities
- PNRCC-Pacific Northwest Regional Council of Carpenters (trades union)
- RCW- Revised Code of Washington. Laws enacted by the state legislature.
- Robert’s Rules of Order- set protocols for conducting public meetings. Important parts are on the back of each Board agenda.

- SEIU-Service Employees International (custodians, grounds, food services, field and help desk techs union)
- SLP-Student Learning Plan. The state expects every student not at standard on WASL to have one in grades 5-12.
- Title I-Federal funds for schools with high Free/Reduced lunch for reading and math.
- WAC- Washington Administrative Code. These are the legal guidelines for administering the RCWs.
- WASA-Washington Association of School Administrators
- WEA- Washington Education Association. Parent of EEA; local arm of NEA.
- WIAA-Washington Interscholastic Activities Association.
- WSSDA-Washington State School Directors' Association